



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018/2019-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
JADE UNIVERSITY OF APPLIED SCIENCE	D WILHELM 02	Andrea Menn, Head of the International Office, Jade University of Applied Sciences, Friedrich-Paffrath-Str. 101, D-26389 Wilhelmshaven phone: +49 4421 985 2386 menn@jade-hs.de	www.jade-hs.de
OBUDA UNIVERSITY Bécsi str. 96/b Budapest, H-1034 Hungary Involved Faculties: Károly Keleti Faculty of Business and Management	HU BUDAPES16	<u>Institutional coordinator :</u> Ms. Ildikó Marosi (Ph.D.) Deputy Director for International Affairs Mobility Department Óbuda University 96/b Bécsi str., 1st floor, room 110 H-1034 Budapest, Hungary Phone: +36 1 666 5615 email: marosi.ildiko@kgk.uni-obuda.hu <u>Academic contact:</u> Mrs. Kornélia Lazányi, PhD, habil Vice Dean for Research and Erasmus+ coordinator kornelia.lazanyi@kgk.uni-obuda.hu +36 1 666 5201	http://erasmus.uni-obuda.hu/en/ http://kgk.uni-obuda.hu/english

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Kandó Kálmán Faculty of Electrical Engineering	Academic contact: Ms. Dóra Maros, PhD Erasmus+ coordinator maros.dora@kvk.uni-obuda.hu +36 1 666 5126	http://kvk.uni-obuda.hu/en
Donát Bánki Faculty of Mechanical and Safeti Engineering	Academic contact: Mrs. Dr. Ágota Drégelyi-Kiss, PhD, Vice Dean for Research and Erasmus+ coordinator Dregelyi.agota@bgk.uni-obuda.hu +36 1 666 5430	http://www.bgk.uni-obuda.hu/en

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISC ED]	Subject area name *	Stud y cycle [sho rt cycle , 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
D WILHELM 02	HU BUDAPES16	0410	Business Administration	1 st	10 students 50 months (sum)	
		0713 0714	Electricity and Energy, Electronics and Automation	1 st	2 students 10 months (sum)	
		0710	Engineering Trades	1 st	2 students 10 months (sum)	
		0715 0716	Mechanical and other Engineering	1 st	2 students 10 months (sum)	
		529 0211	Hörtechnik und Audiologie (nur für Projektarbeit)	1 st	2 students 10 months (sum)	
HU BUDAPES16	D WILHELM 02	0410	Business Administration	1 st	10 students 50 months (sum)	
		0713 0714	Electricity and Energy, Electronics and Automation	1 st	2 students 10 months (sum)	
		0710	Engineering Trades	1 st	2 students 10 months (sum)	
		0715 0716	Mechanical and other Engineering	1 st	2 students 10 months (sum)	
		529 0211	Hörtechnik und Audiologie	1 st	2 students 10 months (sum)	

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D WILHELM 02	HU BUDAPES16	0713, 0714	Electricity and Energy, Electronics and Automation	10 days (2 persons x 5 days)	
		0715, 0716	Mechanical and other Engineering	10 days (2 persons x 5 days)	
		0410, 710	Business Administration, Engineering Trades	10 days (2 persons x 5 days)	
		529 0211	Hörtechnik und Audiologie	10 days (2 persons x 5 days)	
			Administration		6x5 days
HU BUDAPES16	D WILHELM 02	0713, 0714	Electricity and Energy, Electronics and Automation	10 days (2 persons x 5 days)	
		0715, 0716	Mechanical and other Engineering	10 days (2 persons x 5 days)	
		0410, 710	Business Administration, Engineering Trades	10 days (2 persons x 5 days)	
		529 0211	Hörtechnik und Audiologie	10 days (2 persons x 5 days)	
			Administration		6x5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D WILHELM 02	Any	German	English	B1 German or English	B1
HU BUDAPES16	Any	Hungarian	English	B2 English	B2 English

Jade University of Applied Science offers intensive German courses every February and July/August. For more details see: <http://www.jade-hs.de/en/service-administration/international-office/students-from-abroad/learning-german-in-germany/>

D. Additional requirements

HU BUDAPES16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Mobility Department in case of staff mobilities: STA, STT: mobility@uni-obuda.hu; in case of student mobilities: incoming@uni-obuda.hu

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D WILHELM 02	15 th June	15 th December
HU BUDAPES16	Nomination: 1 st May Application: 15 th May	Nomination: 5 th November Application: 20 th November

HU BUDAPES16

1. Link to the application forms: <http://erasmus.uni-obuda.hu/en/forms>
2. All documents must be sent by e-mail (incoming@uni-obuda.hu). No hard copies are needed.
3. Óbuda University sends by mail notification on admission automatically within 5 weeks. Óbuda University sends Acceptance Letters, Registration Form, Info sheet to all accepted students.
4. The host university will issue a Transcript of Records no later than 5 weeks after the assessment period has finished.

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

D WILHELM 02:

ECTS	German Grade		Definition
A	up to 1,5	EXCELLENT	outstanding performance with only minor errors
B	above 1,50 up to 2,00	VERY GOOD	above the average standard but with some errors
C	above 2,00 up to 3,00	GOOD	generally sound work with a number of notable errors
D	above 3,00 up to 3,50	SATISFACTORY	fair but with significant shortcomings
E	above 3,50 up to 4,00	SUFFICIENT	performance meets the minimum criteria
FX	above 4,00	FAIL	some more work required before the credit can be awarded
F		FAIL	considerable further work is required

ECTS credits: 30 ECTS credits/semester are required.

HU BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

HU BUDAPES16

Description of the Hungarian grading system: in Hungary the best mark is 5.

Hungarian Grade	Definition	ECTS Classification
5	Excellent – outstanding performance with only minor errors	A
4	Good – generally sound work with a number of notable errors	C
3	Satisfactory – fair but with significant shortcomings	D
2	Sufficient – performance meets the minimum criteria	E
1	Fail – considerable further work is required	F, Fx

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WILHELM 02	International Office OL	www.jade-hs.de

	Anneke Freudenthal Anneke.freudenthal@jade-hs.de +49 441 77083138 International Office WHV Ilze Peksa ilze.peksa@jade-hs.de +49 4421 985 2948	
HU BUDAPES16	incoming@uni-obuda.hu +36-1 666 5552	For Visa: http://konzuliszolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WILHELM 02	International Office Anneke Freudenthal Anneke.freudenthal@jade-hs.de +49 441 77083138 International Office WHV Susanne Luths ilze.peksa@jade-hs.de +49 4421 985 2948	www.jade-hs.de
HU BUDAPES1 6	incoming@uni-obuda.hu +36-1 666 5552	http://www.oep.hu/data/cms1004771/Health_care_services_available_during_temporary_stay_in_Hungary_form.pdf

4. Housing


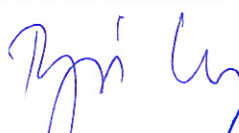
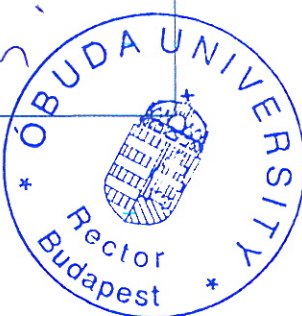
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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D WILHELM 02	International Office Anneke Freudenthal Anneke.freudenthal@jade-hs.de +49 441 77083138 International Office WHV Susanne Luths ilze.peksa@jade-hs.de +49 4421 985 2948	www.jade-hs.de
HU BUDAPES16	incoming@uni-obuda.hu +36-1 6665552	http://erasmus.uni-obuda.hu/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and stamp ⁵
D WILHELM 02	Ms. Andrea Menn, M.A. Head of International Office ERASMUS+ coordinator	201318	 Jade Hochschule Wilhelmshaven/Oldenburger/Elsfleth International Office Friedrich-Palfrath-Straße 101 26389 Wilhelmshaven
HU BUDAPES16	Prof. Dr. Mihály Réger rector		 

⁵ Scanned signatures are accepted