



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2017-2019 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
POLITECHNIKA POZNAŃSKA Poznan University of Technology	PL POZNAN02	<b>Administrative Coordinator:</b> Magdalena ZAWIRSKA- WOLNIEWICZ Head of LLL&International Education Office, Pl. M. Skłodowskiej-Curie 5 60-965 Poznań, Poland Tel. +48 61 665 35 44 <a href="mailto:magdalena.zawirska-wolniewicz@put.poznan.pl">magdalena.zawirska- wolniewicz@put.poznan.pl</a> <b>Departmental Coordinator:</b> Joanna Kalkowska Faculty of Engineering Management <a href="mailto:joanna.kalkowska@put.poznan.pl">joanna.kalkowska@put.poznan.pl</a> +48 61 6653372	General information: <a href="http://www.put.edu.pl">www.put.edu.pl</a>  Courses catalogue: <a href="http://put.edu.pl/erasmus/programmes-available">http://put.edu.pl/erasmus/pro grammes-available</a>
Óbuda University  Bánki Bonát Faculty of mechanical and Safety Engineering	HU BUDAPES16	<b>Institutional coordinator :</b> Mrs. Ildiko Marosi, Erasmus+ Institutional coordinator E-mail: <a href="mailto:marosi.ildiko@kgk.uni-obuda.hu">marosi.ildiko@kgk.uni- obuda.hu</a>	<a href="http://erasmus.uni-obuda.hu/en/">http://erasmus.uni- obuda.hu/en/</a>

		<p>Mailing Address:  Obuda University, Office of  International Education,  Tavaszmező st. 17. H-1084  Budapest, Hungary</p> <p><b>Academic contact:</b>  Ágota Drégelyi-Kiss  dregelyi.agota@bgk.uni-  obuda.hu  Tel: +36 1 666 5430  Népszínház st. 8. H-1081  Budapest, Hungary</p>	
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### B. Mobility numbers<sup>1</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/ total number of months of the study periods *]	Stude nt Mobi lity for Traine eships *
PL POZNAN02	HU BUDAPES16	072	Manufacturing and processing	BSc, MSc	2 X 5 months	2 X 5 months
HU BUDAPES16	PL POZNAN02	072	Manufacturing and processing	BSc, MSc	2 X 5 months	2 X 5 months

[\*Optional: subject area code & name and study cycle are optional.]

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL POZNAN02	HU BUDAPES16	072	Manufacturing and processing	2X 5 days	2X 5 days
HU BUDAPES16	PL POZNAN02	072	Manufacturing and processing		

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL POZNAN02		English	Polish	English B2	English B2
HU BUDAPES16		Hungarian	English	B2 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL POZNAN02	15 <sup>th</sup> of May	31 <sup>st</sup> of October
HU BUDAPES16	September - December	Februar - May

[\* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Additional information

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNANI 2	study@put.poznan.pl	<a href="https://www4.put.poznan.pl/en/arrival/visa">https://www4.put.poznan.pl/en/arrival/visa</a>
HU BUDAPES16	projectoffice@uni-obuda.hu, +36-1 666 5051	For Visa: <a href="http://konzuliszolgalat.kormany.hu/en">http://konzuliszolgalat.kormany.hu/en</a> For residence permit: <a href="http://www.bmbah.hu/jomla/index.php?lang=en">http://www.bmbah.hu/jomla/index.php?lang=en</a>

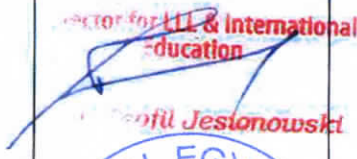

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZN ANI 2	study@put.poznan.pl	<a href="https://www.put.poznan.pl/en/practical-information/health-insurance">https://www.put.poznan.pl/en/practical-information/health-insurance</a>
HU BUDA PES1 6	<a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051	<a href="http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf">http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
PL POZNAN02	Prof. Teofil Jesionowski, Prorector for LLL & International Education		
HU BUDAPES16	Prof. Dr. Rajnai Zoltán Dean of the Bánki Faculty	13/06/2017	

<sup>3</sup> Scanned signatures are accepted