



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2016/2017-2021/2022<sup>2</sup> between programme countries

[Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
UNIVERSITATEA SAPIENTIA DIN CLUJ-NAPOCA  Faculty of Technical and Human Sciences, Târgu Mureş	RO CLUJNAP07	<b>Institutional Erasmus coordinator:</b> Zita PÁLL; RO-400112 Cluj-Napoca, Matei Corvin nr. 4., Romania; <a href="mailto:erasmus@sapientia.ro">erasmus@sapientia.ro</a> ; +40264/439266 <b>Academic contact:</b> Prof. dr. László SZILÁGYI <a href="mailto:lalo@ms.sapientia.ro">lalo@ms.sapientia.ro</a> Tel. +40 265 206210 <b>Faculty coordinator:</b> Sződónia SZABADI Str. Corunca 1C., Târgu Mureş Tel.: +4 0265 206210, Fax: +4 0265 206211 E-mail: <a href="mailto:szabadiszidi@gmail.com">szabadiszidi@gmail.com</a>	general English website: <a href="http://www.sapientia.ro/en">http://www.sapientia.ro/en</a>  course listing: <a href="http://www.sapientia.ro/en/international-relations/erasmus/erasmus-incoming/faculty-course-listings">http://www.sapientia.ro/en/international-relations/erasmus/erasmus-incoming/faculty-course-listings</a>
ÓBUDA UNIVERSITY BUDAPEST	HU BUDAPEST16	<b>Institutional coordinator :</b> Mrs. Ildikó MAROSI PhD Office of International Education <a href="mailto:marosi.ildiko@kgk.uni-obuda.hu">marosi.ildiko@kgk.uni-obuda.hu</a> Tel: +36-1 666 5050 <b>Academic contact:</b> Dr. habil. Levente KOVACS <a href="mailto:kovacs.levente@nik.uni-obuda.hu">kovacs.levente@nik.uni-obuda.hu</a> Tel: +36-1 666 5585	<a href="http://erasmus.uni-obuda.hu/en">http://erasmus.uni-obuda.hu/en</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
RO CLUJNAP07	HU BUDAPES16	0619	Information and Communication Technologies	1 <sup>st</sup> , 2 <sup>nd</sup>	10 months	-
HU BUDAPES16	RO CLUJNAP07	0619	Information and Communication Technologies	1 <sup>st</sup> , 2 <sup>nd</sup>	10 months	-

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
RO CLUJNAP07	HU BUDAPES16	0619	Information and Communication Technologies	10 days (2 people x 5 days)	-
HU BUDAPES16	RO CLUJNAP07	0619	Information and Communication Technologies	10 days (2 people x 5 days)	-

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO CLUJNAP07	0619	Hungarian	-	B2	B2
HU BUDAPES16	0619	Hungarian	English	B2 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

### D. Additional requirements

#### RO CLUJNAP07:

- At Sapientia University the instruction language on the above Subject area is Hungarian.
- Incoming students receive minimum 20 credits/semester in their subject area and they can take courses in other study fields, too, but these courses should be offered by the same campus (as Sapientia University has 3 campuses in Cluj-Napoca, Târgu Mureş and Miercurea Ciuc).
- Orientation week and special workshops and trips are organised, where we provide for incoming students information about region, environment, culture, study opportunities. Faculty Erasmus Coordinators together with the study programme coordinators give administrative and academic support.
- Sapientia University is prepared to ensure facilities for people with disabilities or special needs, but we ask students and staff to inform our coordinators previously (in case of students: during the online nomination period, in case of staff members: when applying).

**HU BUDAPES16:** In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Office for International Mobility: [incoming@uni-obuda.hu](mailto:incoming@uni-obuda.hu)  
Application process: <http://erasmus.uni-obuda.hu/en>

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO CLUJNAP07	online nomination: May 30 online application: July 30	online nomination: December 30 online application: January 30
HU BUDAPEST16	15 <sup>th</sup> May	20 <sup>th</sup> November

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks, provided the documents are complete.

*Sapientia University* will send its decision within 2 weeks of the receipt of the nomination / application in case the nominated / applying student *cannot* be accepted.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

#### **RO CLUJNAP07:**

<http://www.sapientia.ro/en/international-relations/erasmus/erasmus-incoming/practical-information>

-> ECTS grading

In Romania the best mark is 10.

Grade Definition:

10 = excellent

9 = very good

8, 7 = good

6 = satisfactory

5 = sufficient

4, 3, 2, 1 = fail

**ECTS grading scale:**

ECTS Grade	% of successful students normally achieving the grade	Definition
<b>A</b>	10	The use of words like “excellent” or “good” is no longer recommended as they do not fit with percentage based ranking of the ECTS Grade Transfer Scale.
<b>B</b>	25	
<b>C</b>	30	
<b>D</b>	25	
<b>E</b>	10	
<b>FX</b>	-	FAIL - some more work required before the credit can be awarded.
<b>F</b>	-	FAIL - considerable further work is required.

**ECTS credits:**

1 full academic year	=	60 credits
1 semester	=	30 credits
1 term/trimester	=	20 credits

**HU BUDAPEST16:** <http://erasmus.uni-obuda.hu/en/grading-system>

In Hungary the best mark is 5.

Hungarian Grade	Definition	ECTS Classification
5	Excellent – outstanding performance with only minor errors	A
4	Good – generally sound work with a number of notable errors	C
3	Satisfactory – fair but with significant shortcomings	D
2	Sufficient – performance meets the minimum criteria	E
1	Fail – considerable further work is required	F, Fx

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CLUJNAP07	<a href="mailto:erasmus@sapientia.ro">erasmus@sapientia.ro</a> ; +40264/439266;	<a href="http://www.sapientia.ro/en/international-relations/erasmus/erasmus-incoming/practical-information">http://www.sapientia.ro/en/international-relations/erasmus/erasmus-incoming/practical-information</a>
HU BUDAPE16	<a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> , +36-1 6665051	For Visa: <a href="http://konzulizsolgalat.kormany.hu/en">http://konzulizsolgalat.kormany.hu/en</a> For residence permit: <a href="http://www.bmbah.hu/jomla/index.php?lang=en">http://www.bmbah.hu/jomla/index.php?lang=en</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CLUJNAP07	<a href="mailto:erasmus@sapientia.ro">erasmus@sapientia.ro</a> ; +40264/439266;	<a href="http://www.sapientia.ro/en/international-relations/erasmus/erasmus-incoming/practical-information">http://www.sapientia.ro/en/international-relations/erasmus/erasmus-incoming/practical-information</a>
HU BUDAPE16	<a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> , +36-1 666 5051	<a href="http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf">http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf</a>



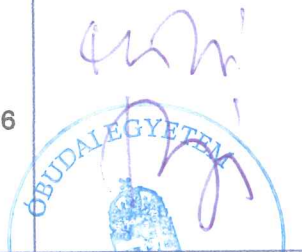
### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO CLUJNAP07	Szidónia SZABADI, <a href="mailto:szabadiszzidi@gmail.com">szabadiszzidi@gmail.com</a> Tel. :+40 265 206210	<a href="http://www.sapientia.ro/en/international-relations/erasmus/erasmus-incoming/practical-information">http://www.sapientia.ro/en/international-relations/erasmus/erasmus-incoming/practical-information</a>
HU BUDAPE16	<a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> , +36-1 666 5051	<a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature (and stamp) <sup>7</sup>
RO CLUJNAP07	<b>Prof. Dr. László DÁVID</b> Rector of Sapientia University	05/09/2016	
	<b>Dr. András KELEMEN</b> Dean of the Faculty of Technical and Human Sciences, Târgu Mureş	05/09/2016	
HU BUDAPES16	<b>Dr. Mihály RÉGER</b> Rector of Óbuda University	05/09/2016	

The Bilateral Agreements in Óbuda University can be signed by the following persons:  
Rector, Vice-rectors, Deans, Director of the Centre for International Mobility

<sup>7</sup>Scanned signatures are accepted