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HANDBOOK INCOMING STUDENTS 2013/14



International Students Autumn 2012/13





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GRÜEZI and welcome

The Swiss Experience

"Grüezi" means hello in Swiss German, in Bern mostly the word "Grüessech" is used.

Switzerland is a rather small country with around 8 Mio inhabitants, divided into 26 cantons and where-of in average 20% of the population are foreigners. Four official languages (German, Italian, French, and Romansh) and many different kind of dialects are spoken.

Overall, Switzerland is a country with a lot of diversity: landscapes, traditional customs, climate etc.

Depending on the geographical location and the season, the climate can vary a lot. The range goes from Mediterranean to Siberian conditions.

Land overall is scarce and the central plateau is densely populated. As nature is very fragile Switzerland tries strongly to protect the natural sources and its (mountain) environment. An important aspect is water which is from good quality. In most of the places you can drink tap water.

Science and education has a big significance in a country with very few natural resources. Switzerland is a federal state since 1848 with seven members in the government which gets elected by the Federal Assembly. Every Swiss citizen can directly influence political affairs due to the direct democracy system. Swiss People are known as hard working but they enjoy their leisure as much as anyone else.

Bern

Bern is the capital city since 1848 and its official language is German. The city was founded in 1191 by the Dukes of Zähringen. In the 20th century it developed into a modern service center with head-quarters of international organizations and companies.

At the start of the 21st century, prominent construction projects of prestigious architects (Zentrum Paul Klee, Brünnen-Westside) were built. The economic area of Berne (the conurbation of Berne) employs over 200 000 people, mainly in the health, IT, communication, transport and general service (including the civil service) sectors. Berne is also the centre of the region Berne-Mittelland, which comprises a population of around 385 000 million (and 264 000 jobs).

The City of Berne has a rich, varied range of cultural activities on offer (www.bern.ch/kultur). Fans of culture are forced to make difficult choices, not only among the offerings of the major institutions (the municipal theatre, the art museum, Zentrum Paul Klee, the history museum and the symphony orchestra), but also among their exciting programs offered by the multitude of smaller and medium sized bars, galleries, theatres, music clubs, etc.

The seasons are distinct. Snow and below freezing temperatures are no longer the rule in the lowlands in winter. In the spring, in April, it is possible for winter to return followed by summer weather conditions as early as May. In the summer months the temperature reaches highs of 25 to 30°C







Source: google images



Studying in Switzerland

'Internationality' has a long tradition in Switzerland partly due to the variety of languages spoken here. This is valued not only by a large number of international organizations and companies but also by students. The scenic and cultural diversity of this alpine nation, situated in the heart of Europe, also proves a great benefit to students from all corners of the world.

Switzerland is renowned world-wide as providing high level education.

Bern goes global

Bern University of Applied Sciences, Faculty Business can offer you different options to study one or two semester as an international student.



Many reasons to study in Bern

Welcome Days at the beginning of each semester

ECTS credits

Mix in class between International & Swiss students

Bern is the capital city of Switzerland and UNESCO world heritage site

Buddy Program

Small and personal study environment

Great public transportation

A safe country with beautiful nature

German for Beginners Course free of charge

Professors with industry experience Mix in class between International & Swiss students



Your Options

Exchange Student

If your university has a partner agreement with Bern University of Applied Sciences, School of Business you can apply as an "Exchange Student". Exchange students can study with us for one or two semesters while paying their tuition fees to their home university. You have to get nominated by your home institution and you have to get your courses approved before applying with us.

Freemover

Students who wish to study at Bern University of Applied Sciences, School of Business without an agreement between the two institutions can apply as "Freemover". Freemovers can study one or two semester with us and select modules from the same list as Exchange students. Please be aware that will be charged the full tuition fees which are approximately CHF 1150.-. Please go to "Tuition fees" and check our website for the current tuition fees: www.wirtschaft.bfh.ch.

Credits

The BFH-FBW uses ECTS credits (European Credit Transfer System). A full time student takes 30 ECTS credits per semester or 60 ECTS credits per academic year. 30 ECTS credits require approx. 900 Student Work Hours (SWH). These include attendance during contact lessons, assignments, preparation etc. One module equals usually 3 ECTS credits.

Programs

Students which meet the requirements can choose from courses of either program:

Bachelor of Science in Business Administration International Program

- All courses in English
- Full-time, work-study or part-time options

Bachelor of Science in Business Administration

- Courses in German, some in English
- Full-time, work-study or part-time options

Bachelor of Science in Business Information Systems

- Courses in German, a few in English
- Full-time, work-study or part-time options

Master of Science in Business Administration

- All courses in German
- Work-study program
- Lectures on Fridays and Saturdays

Modules

A wide selection of modules is available for incoming students. A separate list of modules is available on our website: www.wirtschaft.bfh.ch. Please note that sessions from the part-time programs may be scheduled on Saturdays.



Academic Information

Lecture Schedules

Full-time study program:

Contact lessons from Monday to Friday 8 am to 10 pm latest.

Work-study or part-time study program:

Contact lessons semester 1-4: Mondays, Tuesdays and Saturdays

Contact lessons semester 5-8: Thursdays, Fridays and Saturdays

One contact lesson lasts 45 minutes. Please ensure your availability for all of the contact-time slots for the relevant semester. Some of the sessions may also be mandatory. Attendance times during block and examination weeks may vary from regular semester weeks.

Block lecture periods should not be regarded as a holiday. Information provided in the module descriptions concerning the curriculum will specify whether block lectures will be taking place for that particular module. Detailed information will be provided by the lecturers responsible for teaching during the block week.

Public Holidays

No sessions at following dates:

Easter: 18 - 21 April 2014

(Fri – Mon / Week 16, 17)

Ascension: 29 - 31 May 2014

(Thu - Sat / Week 22)

Whitsun: 9 June 2014

(Mon / Week 24)

Applied Learning

Students at Bern University of Applied Sciences, Faculty Business get trained to apply theoretical knowledge into practice. Different forms of teaching and studying are common and depending on the modules. Students will do case studies, presentations as an example and learn how they can make use of theories in their future work environment.

Assessment

Different types of assessment or a combination of e.g. written exams, presentations, assignments, group tasks, and oral exams apply.

The types of assessment can be found in the module descriptions. Students will get the most current version of module descriptions after they go nominated by their home university. Please note that the updated module descriptions will be available End of July for the autumn semester and End of December for spring semester.

Grades

Students receive a Transcript of Records which includes the Swiss numerical grade.

Numerical Grade	ECTS Grade	Definition
6.0	А	Excellent
5.5	В	Very Good
5	С	Good
4.5	D	Satisfactory
4	Е	Adequate (=pass)
3.5 and below	F	Unsatisfactory (=fail)

Transcript of Records

Students receive a Transcript of Records which includes the Swiss numerical grade. You will be informed of your grades 30 working days after the official end of the examinations. Any objections may be directed to the Department Management within 30 days after the disclosure of grades.

In case students need to have their grades earlier, they have to send a written request to the head of the study program, including a justified confirmation from their university.



Academic Calendar

Autumn Semester 2013/14

Welcome Week	Week 37	9 – 13 September 2013
Lectures	Week 38 - 51	16 September – 21 December 2013
Christmas Break	Week 52 & 1	22 December 2013 – 5 January 2014
Self-study / Block courses	Week 2	6 – 11 January 2014
Exams	Week 3-5	13 January – 1 February 2014
Re-examination	Week 17	22 – 26 April 2014

Spring Semester 2014

Welcome Week	Week 7	10 - 14 February 2014
Lectures	8 – 15 &	17 February – 12 April 2014 &
	18 – 23	28 April – 7 June 2014
Self-study / Block courses	Week 16	14 – 17 April 2014
Easter Break	Week 17	22 – 27 April 2014
Exam Preparation/	Week 24	9 – 14 June 2014
lecture free		
Exams	Week 25 - 27	16 June – 5 July 2014
Re-examination	Week 37	8 – 13 September 2014

A separate overview of the academic calendar can also be downloaded from our website.

Requirements

Level of Study

Students should have collected at least 60 ECTS points or the equivalent thereof within a Bachelor in Business Administration or similar degree program at their home university.

Prerequisites

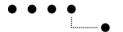
Students must choose modules from those program they partner institution have an agreement on and / or the student can proof the background required for the modules.

Language

Students who wish to attend modules offered in German, but who are not native speakers of German should have German language proficiency equivalent to C1 of the Common European Framework.

Courses in English:

For modules conducted in English, a B2 proficiency in English is required.



Application

Nomination

Coordinators should send their nominations until:

- 1 May for the following autumn semester
- 1 October for the following spring semester

Please send your nomination to international.wirtschaft@bfh.ch and mention following details: Student names, email address, field of study, and level of study

Please make sure they meet the language requirements and the requirements for the study program preferred.

Application

15 May for the following autumn semester

15 October for the following spring semester

How to apply

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Ensure you meet the requirements

Get nominated by your coordinator

Choose modules, complete the learning agreement and get them approved by your university

Complete the application form. Please provide a reliable email address as most of the communication is done by email.

Attach all other documents according to the checklist

Send the complete application via mail to: international.wirtschaft@bfh.ch and wait for your letter of acceptance.

Application Documents - Checklist

■ Application form:

☐ Certificate of enrolment of your sending university *or* a copy of your current student-ID

☐ Completed Learning Agreement, approved by sending institution

□ Photo (electronic in JPG-format)

☐ Copy of an identity document (Passport or ID)

☐ Transcript of Records of past semesters at your home university

■ Confirmation language skills

⇒ Please download all forms from our website: www.wirtschaft.bfh.ch

Before Arriving

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If you are accepted, you will get the letter of acceptance

Immediately Start applying for a visa (if required) and accommodation. Also apply for a health insurance if required.

Around 4 weeks prior your arrival you will get further information about the welcome days.

Register for welcome days

You will receive further information about your schedule

Upon Arrival

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Report in person within eight days of arrival in Switzerland at their municipality of residence! We strongly recommend taking your buddy with you!

14

At the first day (welcome days) you will receive:

- Student ID card

Letter of confirmation

15 Changes of learning agreements can be done within the two first semester weeks.



Entry & Stay

After having received your letter of acceptance, you should apply for your visa (if required), organize your accommodation and make sure you have a health insurance.

To enter the country, foreign nationals need a valid travel document that is recognised by Switzerland. In some cases, a visa is also required. In addition, exchange students must submit a residence application and take out health insurance on their own behalf.

Immigration

Contact your nearest Swiss representation (embassy or consulate) for specific details. You will find general information on the Federal Department for Migration website:

- Swiss representations abroad
- Overview of travel documents and visa requirements according to nationality
- Federal Office

Visa

Students with an EU or EFTA nationality do not need a visa for Switzerland.

Persons from most other countries must apply for an entry and residence visa regardless of the length of their stay in Switzerland. You should apply for a visa from the Swiss representation in your home country at least four months before your course starts.

IMPORTANT:

Students who are nationals of a country who do not need a visa for Switzerland (e.g. Bulgaria and Romania) are strongly recommended to apply for an assurance of a residence permit prior to entering Switzerland. Please apply to the Swiss representation in your home country for this assurance at least three months before you begin your studies.

Health Insurance

Mandatory

In Switzerland conclusion of a health and accident insurance policy for stays of longer than three months is mandatory. A basic insurance plan covers medical care in the case of sickness or accident.

After arriving in Switzerland and registering with your municipality of residence, you have three months in which to take out health insurance. Provided you register within this time, you are insured from the time you enter Switzerland.

Students are responsible for taking out health insurance themselves.

Taking out a Swiss health insurance policy

If you are unable to prove that you have adequate insurance cover, you must arrange insurance in Switzerland. You are free to choose the health insurance fund you wish. Some insurance companies have special deals for students.

Comparison of health insurance company premiums

The International Relations Office will help you on taking out a health insurance policy. international@bfh.ch

Exemption from mandatory health insurance

Persons from the EU/EFTA area who have a European health insurance card can, on application, exempt themselves from the duty to take out health insurance. This is also true of students from non-EU countries whose health insurance schemes are recognised by the Swiss authorities. Find out from your health insurance organisation whether your scheme covers you in Switzerland.

For more information please refer to:

http://www.bfh.ch/en/service/international relations office/incoming students/entry stay.html.



Personal Liability Insurance

Personal liability insurance insures you for any damage you might cause to other persons or their property. A mishap can easily happen. If damage is caused to persons who are not family or friends, or to their property (e.g. a flat or room), this is covered by personal liability insurance. This type of insurance is not required by law, but we recommend that exchange students take out a private personal liability policy. In Switzerland this costs between CHF 100 and CHF 150 per annum.

Accommodation

BUAS does not have onsite accommodation facilities. Students are responsible for their own housing needs. However, the International Office is pleased to sup-port the students in finding accommodation. We recommend staying in the student lodging. Prices range from between CHF 500 and CHF 1000 per month depending on facilities. You find information about accommodation on the homepage of the Bern Student Lodging: www.vbsl.ch.

Vacant rooms and apartments are also advertised on the internet:

- http://www.bfh.ch/en/service/lifeleisure/accommodation.html
- http://www.bern.esn.ch/room-offers

Upon Arrival

Foreign students must report in person within eight days of arrival in Switzerland, and in any case, prior to commencing study at their municipality of residence (residence services, residence control or immigration police [Fremdenpolizei]) and apply for a residence permit.

The following documents must all be supplied:

ERASMUS students

- Travel document (passport or ID card)
- Course confirmation
- Residential address during the period of study (rental contract if possible)
- 2 passport photographs
- ERASMUS students who are nationals of countries outside the EU/EFTA (third-party countries): Residence permit of the EU/EFTA country in which you are studying

Please note: As of the autumn semester 2012 ERASMUS students need no longer supply proof of sufficient financial means.

Other students (non-ERASMUS)

Students with an EU/EFTA nationality:

- Travel document (passport or ID card)
- Course confirmation
- Proof of sufficient financial means (at least CHF 1500 per month)
- Residential address during the period of study (rental contract if possible)
- 2 passport photographs
- Processing fees (approx. CHF 60-100)

Students from outside the EU/EFTA and from Romania and Bulgaria:

- Passport with entry permit (visa)
- Students who are nationals of a country that do not require a visa (e.g. Romania and Bulgaria): passport and assurance of a residence permit
- Course confirmation
- Proof of sufficient financial means (at least CHF 1500 per month)*
- Residential address during the period of study (rental contract if possible)
- 2 passport photographs
- Processing fees (approx. CHF 100)

* Please note: to obtain a residence permit, you must be able to prove, as required, that you have sufficient financial means for your stay (at least CHF 1500 per month). This proof can be in the form of any of the following: a bank statement, confirmation from the person who is financially supporting you and/or a grant certificate.

Contact City of Bern Immigration Police Fremdenpolizei der Stadt Bern Predigergasse 5 / CH-3000 Bern 7 T +41 31 321 53 00 einwohnerdienste@bern.ch www.bern.ch/polizeiinspektorat

If you have another place of residence, apply to residence services/residence control in the relevant municipality in Switzerland. Some more contact details of other cities:

http://www.bfh.ch/en/service/international_relations office/incoming_students



Working

EU 17 / EFTA citizens

Citizens of EU 17 countries (Belgium, Great Britain, Portugal, Denmark, Ireland, Sweden, Germany, Italy, Spain, Finland, Luxembourg, France, Netherlands, Malta, Greece, Austria, Cyprus) and EFTA countries (Iceland, Liechtenstein, Norway) are entitled to engage in employment in Switzerland. Students from these countries are therefore permitted to pursue part-time employment during their studies in Switzerland. In such cases the residence permit acts as a work permit. Employment must be registered with the immigration office where you live.

Citizens from other countries

Students who are not citizens of EU 17/EFTA countries require a work permit in order to pursue part-time employment. This must be requested by the employer in the form of an application to the re-

sponsible cantonal Office for Economy and Labour (Canton of Bern: beco – Berner Wirtschaft [Bern Economic Department]). The employer's application must be accompanied by a written consent from Bern University of Applied Sciences confirming that the degree course will not be hindered by part-time employment.

Part-time employment can only be approved for the relevant student at the earliest after six months' residence in Switzerland, unless the part-time employment is closely related to the area of study (e.g. employment at the specialist institute of the University of Applied Sciences). In addition, the number of hours worked weekly must not exceed 15 hours per week during the semester. Provided Bern University of Applied Sciences grants written consent, full-time employment may be approved during the semester holidays.

Services

Your Buddy

At the Business Division of Bern University of Applied Sciences we have a "Buddy Program" arrangement where each exchange and international degree student will be assigned a Swiss "Buddy", who will help in getting through the first few weeks in the new surroundings. "Buddies" are BUAS students who volunteer to help one or more of our international students.

What does it mean to have a Buddy? It means getting help with those first necessary, but sometimes confusing, things that need to be done right away - before you are used to your new surroundings: being picked up at the airport, help with registration at the National Registry, advice on shopping, post offices and other practical matters.



Prior to departure, each student will receive an e-mail with the name and contact information of the Buddy. It is important that the international student gets in touch with the Buddy to provide him/her with information about arrival time and place (flight number, if applicable).

Throughout the semester various activities are planned for the international students and their Buddies.



Welcome Days

This event is a great opportunity to meet your fellow international students and the International Office team. It will provide you with useful background information about Switzerland in general and Bern and BUAS specifically. During these days, students get introduced into the study environment, organizational matters, intercultural training, socializing program, German for Beginner course and much more. The welcome days take place every semester:

Autumn semester: week 37 Spring semester: week 7.

Counseling hours

Specific weekly office hours during the semester are provided by the international office.

German Language Courses

Beginner Level

The faculty offers an on-site German for Beginners course. Usually the first sessions start during the welcome days.

Advanced Level

BUAS offers its exchange students German courses in cooperation with the <u>University of Bern</u>. The German as a Foreign Language (DaF) unit runs intensive courses for exchange students, together with its regular German as a foreign language programme. BUAS covers the cost of courses for ERASMUS students. Please also note the integration course shortly before the start of the semester.

Sports

Students enrolled at the BFH-FBW have access to the sports facilities of the University of Bern (www.sport.unibe.ch/eng).



Bern University of Applied Sciences / Business Division, International Office www.wirtschaft.bfh.ch / international.wirtschaft@bfh.ch

Get2gether

The aim is to improve the integration of exchange students into the social life at BUAS and in Bern in general, as well as further contact to local students. Therefore, the group members organize events where you can meet students from other countries and make new friends. That could/should help exchange students to successfully manage the semester abroad at BUAS – to name a few like city tours in Bern's nightlife, trips to the region around Bern and visits to theatres, museums and sport events.



ESN Bern

ESN is an organization which provides ERASMUS students staying in Bern with a multifaceted semester program. Be it karaoke parties, international dinners, trips to the Ticino, speed dating evenings or visits of a chocolate factory: there is something for every student from abroad! Check out the latest semester program on this website and register for one of the trips. www.bern.esn.ch.

We recommend that before leaving for Switzerland you register with the Erasmus Student Network (ESN).



Contact and information for exchange students at Bern University of Applied Sciences: www.bern.esn.ch.



Campus Facilities

Library

At the campus a library with a wide selection of books and magazines is available.

Business students and staff have 24-hour access to the library with their ID card, and can check books out themselves at the self-issue machine.

Opening hours - Library

Monday and Friday 10.45 a.m. to 5.30 p.m. Tuesday to Thursday 10.45 a.m. to 2.15 p.m.

Study & Group Rooms

Several rooms for group work and a (silent) study room can be used by students. Additionally, students can also use fixed computers on the campus.

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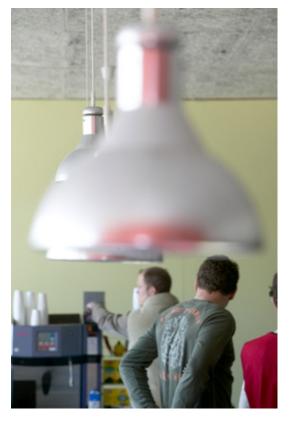
Canteen

The BUAS has its own canteen for its students and its employees. Snacks and drinks, as well as hot and cold dishes during lunch are offered. During the summer period a great outside terrace will be available.

Opening hours:

Monday to Friday 7.45 am to 4 pm Saturday 7.45 am to 12 pm

Lunch service 11.15 am to 1.15 pm The canteen is closed on public holidays and outside semester weeks.





A – Z Information

Attendance

Some sessions may be defined as mandatory. Please refer to the module description and information from lecturers.

Bank Account

There are several banks where students can open a bank account: Postfinance (Post)UBS, Credit Suisse, Cantonal Banks, Migrosbank, Coop, Raiffeisenbank and many more. Check out special offers for students (e.g. free credit card). Bank opens usually from Monday – Friday from 9.00 – 17.00.

Books

Information about what books you need is published in the module descriptions. As books can be rather expensive we advise you to ask your buddy about second hand options from other students.

If you want to buy new books there are book stores just close by in Bern or online. Sometimes prices can vary; therefore it is worth comparing the price between different suppliers:

Stauffacher Bern www.books.ch www.amazon.de

Calculator

Some courses may require a specific calculator (TI Inspire). If you need one for your course(s), the international office can lend you one during your stay. Here you can download the guidebook:

http://education.ti.com/en/us/guidebook/details/en/ 3F30BA6FDA6F49608C44BB4B5F3746FA/tinspirecasreferenceguide-2



Cost of Living

Next to the material cost (and tuition fee > Free-movers only), you should approximately calculate following costs (Source: www.budgetberatung.ch):

Health Insurance	330 – 360 CHF
Public Transportation	10 – 110 CHF
Living	390 – 740 CHF
Food	400 – 500 CHF
Pocket money / Mo-	250 – 350 CHF
bile phone etc.	
Approx. total cost of	1380 – 2060 CHF
living	

Currency

Switzerland's currency is the Swiss franc. The smaller denomination of the franc is called "Rappen" (100 Rappen = 1 Franc).





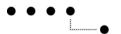
Directions

By public transport

- S-Bahn/SBB station Wankdorf
- Bus No. 20 from Bern station to "Morgartenstrasse" or "Wyler"

Morgartenstrasse: Turn right between the apartment blocks and continue straight on until you see the university on the left. The entrance is signposted with a BUAS sign.

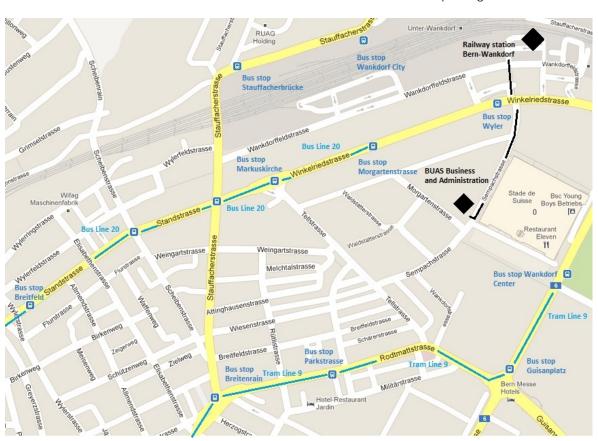
Wyler: If you get off at the next stop, "Wyler", you can follow the signs to the "Bern University of Applied Sciences" to the Sempachstrasse entrance. Travel time from the station to the main entrance is approx. 17 minutes.



• Tram No. 9 from Bern station to "Guisanplatz" From the end stop at Guisanplatz, walk back to the Guisanplatz intersection, cross the road and turn right onto Papiermühlestrasse. After the "Stade de Suisse", turn left onto Sempachstrasse. The main entrance is on the left-hand side on Morgartenstrasse. Travel time from the station to the main entrance is approx. 20 minutes.

By car

- Wankdorf/Polizei exit, continue straight on towards the city centre. At Wankdorfplatz, take the right-hand lane straight on towards Zentrum/Bahnhof. At Guisanplatz, turn right onto Rodtmattstrasse and then right onto Tellstrasse and right again onto Sempachstrasse.
- There is unfortunately no parking available for students. You will be directed to the nearby "Allmend" parking area.



Emergency Numbers

General emergency numbers

- Police 117
- Fire brigade 118
- Ambulance 144
- International emergency no. 112
- REGA (rescue helicopter) 1414
- Poisons emergency no. 145
- Die dargebotene Hand 143 (counselling)
- Berne cantonal police +41 31 634 41 11

Inselspital emergency (hospital)

24 hours, daily, for adults from 16 years of age +41 31 632 24 02

City Notfall im Bubenbergzentrum

For urgent medical consultations

Daily 07.00 - 22.00

Bubenbergplatz 10

+41 31 326 20 00

www.citynotfall.ch

MedPhone

Hotline to emergency doctors, also for home visits +41 900 57 67 47 (toll call)

Dental emergency service

+41 900 57 67 47 (toll call)



Internet

Students have free access to wireless internet on the campus.

Learning Material

Student should calculate some additional costs for learning materials (photocopies, books, Internet access) in the amount of approx. CHF 700- per semester. During the course you will need a laptop and a broadband Internet connection at home.

Lost & Found Bern

Fundbüro
Predigergasse 5
031 321 50 50
fundbuero@bern.ch

Post Office

The main Post Office is located at the railway station and is open daily.

Until 2014: temporary facility at Effingerstrasse 16.

Monday – Friday 07.30 – 21.00 Saturday 08.00 – 16.00 Sunday 16.00 – 21.00 0848 888 888 www.post.ch

Shopping

Berne's shops are open 6 days a week. Generally, the following opening times apply:

- Monday 14.00 19.00 (Some department stores open at 9.00)
- Tuesday Friday 09.00 19.00 (some until 20.00)
- Thursday (evening operation) 09.00 21.00
- Saturday 08.00 –17.00
- Closed all day Sundays, except shops at main railway station

Telephone

Country code: +41

Transport System

The major Swiss cities can be reached very easily by public transportation. If you arrive at Zurich Airport you can take the train right there non-stop to Bern which takes you around one hour.

The city of Bern has also an excellent public transport system, which extends to neighboring towns.

A special ticket is available for approx.CHF 55.- per month for students under 25. It offers unlimited bus, tram and train travel to commute to the University and explore the city and its surroundings. For further details go to BernMobil (www.bernmobil.ch).

Bern's ideal central position makes it a perfect point of departure for excursions throughout Switzerland. The Swiss Federal Railways offers a railcard (Halbtax-Abo) which costs approx CHF150.- per year. Holders of the Halbtax-Abo pay only half fare for trips by train, post bus, and boat. In addition a range of special tickets (Gleis 7) and services for young people are available. Go to www.sbb.ch for further information.



Source: google image

Tuition Fee

- Tuition Fees (Freemovers only: If you leave during the semester, you will have to pay the fees for the entire semester)
 - Course fee (excl. teaching materials): CHF 750
- Fee for social and cultural infrastructure of the BUAS: CHF 80
- Examination fee: CHF 80
- Materials fee (lecture scripts, etc.): CHF 150
- Voluntary contribution to the student body: CHF 15

Fees are subject to change. Please check our website for the current tuition fees: www.wirtschaft.bfh.ch.

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Testimonials

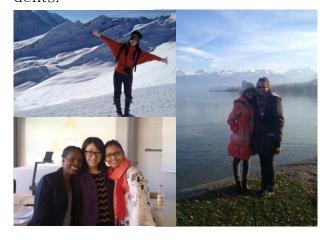


"At BUAS I really liked personal approach from teacher to students. 5 months in Switzerland was great experience full of nice people, chocolate, fondue and Raclette dinners, travelling, partying, studying mostly interesting modules and having fun every day."

Pavlína Havlíková, Czech University of Life Sciences Prague, Czeck Republic, Autumn Semester 2012/2013

"I felt great and happy while I was studying in Bern and spent a splendid time with my classmates and professors. They have inspired me a lot. The professors are very responsible and excellent in leading students to study in an inspiring way. The classmates are so willing to tell me everything they know and percept - especially the Swiss things - while I had a wonderful time doing group work with them. In the refreshing atmosphere exchanging ideas in a highly developed education system - I have found very interesting subjects and advantages, which will definitely help me a lot in my personal development. That's why I don't want to go back to China;-) the life here is so enjoyable and refreshing.

That's what I really want to say. And I am so grateful to the International Office team for the help with every big or small thing. I really feel so warm and so impressive for the office's high efficiency and care for exchange students."



Fan Wei, Guangdong University, China; Autumn Semester 2012/2013

Min Liang, Guangdong University, China; Autumn Semester 2012/2013

"Actually I miss Switzerland very much! How lovely the country it is! And I won't forget the precious days when I stayed in Switzerland!"



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