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Student application form for **exchange students**

Application deadline for a start in autumn: 15th May

Application deadline for a start in spring: 15th October

1. Semester begin

I would like to start my exchange in:	I would like to do a:
<input type="checkbox"/> Autumn 20__	<input type="checkbox"/> one-semester exchange
<input type="checkbox"/> Spring 20__	<input type="checkbox"/> two-semester exchange

2. Personal data

Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male	
Surname (as in passport):	First name (as in passport):
Date of birth:	Nationality:
Contact address in your home country:	Address in CH (if not yet available, please provide asap)
Street: _____	Street: _____
Postal code / City: _____	Postal code / City: _____
Country: _____	Country: _____
Tel: _____	Tel: _____
Email: _____	Email: _____
Valid until: _____	Valid until: _____
Number of completed semesters at the home institution: _____	



3. Sending Institution

Name and address of home university:

ERASMUS code of home university: _____

Contact details of ERASMUS coordinator (name, telephone, e-mail):

4. Language Skills

Mother tongue: _____

Foreign languages: oral:

(C2)

(C1)

(B2)

_____ excellent good fair

_____ excellent good fair

_____ excellent good fair

Foreign languages: written:

(C2)

(C1)

(B2)

_____ excellent good fair

_____ excellent good fair

_____ excellent good fair

The language of instruction within the International Program is English and students should have at least a C1 level according to the Common European Framework of Reference for Languages.

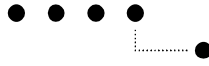
Student should provide a letter of reference from the language department or an English lecturer of their university that they have the required level of language competency.

5. Finances

Please note that applicants need to allow for about CHF 1'500.- to 2'000.- per month for living costs. Students can only apply for a student working permit allowing them to work for a max. of 15 hours per week once they have officially resided in Switzerland for 6 months.

6. Health and accident insurance

In Switzerland having a health insurance is compulsory. Students holding a European Health Insurance Card as well as persons whose health insurance schemes are recognized by the Swiss authorities can apply to become exempt from the duty to take out health insurance.



7. Enclosures

In addition to this application form please hand in the following documents:

- Certificate of enrolment of your sending university or a copy of your current student-ID
- Completed Learning Agreement, approved by sending institution
- Photo (electronic in JPG-format)
- Copy of an identity document (Passport or ID)
- Transcript of Records of past semesters at your home university
- Confirmation of English language skills

8. Important Information

- Application requirements: students should have collected at least 60 ECTS points or the equivalent thereof within a Bachelor in Business Administration or similar degree program at their home university.
- Language Skills: The language of instruction within the International Program is English and students should have at least a C1 level. Student should provide a letter of reference from the language department or an English lecturer of their university that they have the required level of language competency.

I hereby confirm that I have read and accept the information supplied in this form and that the information I have given is correct.

Place / Date:

Signature:
