

## For incoming Erasmus+ Students

REQUIRED DOCUMENTS FOR non-EEA NATIONALS	AVAILABLE AT:
Application form	download it here: <a href="http://www.bmbah.hu/index.php?option=com_k2&amp;view=item&amp;layout=item&amp;id=70&amp;lang=en">http://www.bmbah.hu/index.php?option=com_k2&amp;view=item&amp;layout=item&amp;id=70&amp;lang=en</a>
Passport and copy of complete passport (blank pages excluded)	
One passport quality photo	
Student declaration	Immigration Office or Mobility Department
A document to verify student status/Certificate of Obuda enrolment	Registrar's Office
Invitation Letter	Mobility Department
Duty stamps (in Hungarian: illetekbelyeg)-Administrative fee 18.000 HUF (60 euro)	Post Office
Grant agreement	
Latest bank statement (indicating an account balance sufficient to cover your living expenses)	Your bank
Proof of health insurance - any health insurance valid in the territory of EU	Your health insurance company
Linguistic knowledge may be verified by: <ul style="list-style-type: none"> <li>- a language certificate in proof of language proficiency examination,</li> <li>- an official diploma in proof of studies in a foreign language,</li> <li>- other reliable means.</li> </ul>	
Certificate of accommodation in Hungarian and English: <ul style="list-style-type: none"> <li>- Dormitory certificate (stamped and signed by the management);</li> <li>- Proof of student hostel(stamped and signed by the management);</li> <li>- Lease Contract, which should contain your and your landlord's personal data (ID Card /Passport number, mother's maiden name), the exact address (postal code, city, street/square/road, house number, floor number, door number), period of stay (definite/indefinite time) and signatures of two witnesses.</li> </ul>	
Evidence of rental payment	
Accommodation Reporting Form signed by legal owner(s) of the apartment or from Dormitory official (for those students that live in dormitory)	Mobility Department and/or Immigration Office
Certificate of property ownership (a document in proof of ownership of the residential property, in the form of abstract of title issued within 30 days to date, in Hungarian: Tulajdoni lap)- only for those students that don't live in dormitory	Landlord or Land Registry Office

After collecting all the documents students should submit these to the Immigration Office.

**Address:** 1135 Budapest (District XIII), Szegedi út 35-37.

**Business Hours:**

Monday: 08:30 – 13:00

Tuesday: 13:00 – 18:00

Wednesday: 08:30 – 12:00 (exclusively for students)

Thursday: 08:30 – 13:00

Friday: 08:30 – 12:00

For more information please visit the official site of Immigration and Asylum Office:

<http://www.bmbah.hu/index.php?lang=en> or contact the Mobility Department: 96/B Bécsi Str., 1st floor, room 105 H-1034 Budapest; [international@uni-obuda.hu](mailto:international@uni-obuda.hu) or [incoming@uni-obuda.hu](mailto:incoming@uni-obuda.hu)