



Invitation to the International Week of University College Ghent, 19th – 23rd March 2012

Dear partner, dear colleague,

The International Office of the Faculty of Life Sciences and Technology of University College Ghent is pleased to invite you and your colleagues to join our **International Week** taking place **from the 19th until the 23rd of March 2012**. This event will be jointly organised by the central International Relations Office of University College Ghent and the 8 faculties of our institution.

With this initiative we wish to strengthen our cooperation with your institution and offer all participants, both students and staff, an enriching international and intercultural learning experience.

University College Ghent wants to invite both the staff of international offices and teaching staff of our partner institutions. We will offer you a diverse programme:

- Getting to know (better) University College Ghent
- A series of lectures offered by the incoming teaching staff
- An optional **staff training**, open to both lecturers and international officers, with sessions on hot **internationalisation topics** and exchange of good practices on internationalising our institutions, staff and students
- An **international fair** on Wednesday the 21st of March where you can present your institution to our staff and students interested in studying abroad
- Plenty of opportunities to **socialise and to exchange** with our staff and the other incoming lecturers
- Exploring beautiful Ghent ...

Preliminary programme

	Incoming teaching staff	International officers
Monday 19 th of March	Arrival 14h: introduction by the Central International Office + welcome reception	
Tuesday 20 th of March	Getting to know the Faculty of Life Sciences and Technology: campus visit, meeting staff, introduction into our study programmes, ... Visit of Ghent and dinner	
Wednesday 21 st of March	Guest lectures International fair	Staff training on internationalisation topics International fair
Thursday 22 nd and Friday 23 rd of March	<i>Optional: staff training offered by the central International Relations Office</i> Topics: internationalisation policy at University College Ghent, quality assurance, international PR and branding, international research, ... Note: if you're interested in this staff training, you can contact the central International Relations Office at internationalweek@hogent.be	

A more detailed programme overview and all practical information you need to prepare for your stay at University College Ghent, will be sent to you by the end of January 2012.

Some important information to know:

- Participants pay their own travel and accommodation costs. Included in our package is: welcome reception, all lunches (Tuesday till Friday) and two dinners (Tuesday and Thursday night). There is the possibility to arrange your stay in the framework of the Erasmus Teaching Exchange Mobility or Staff Training Mobility.
- We foresee a **maximum of 2 people per partner institution**.

Could you please pass on this message within your institution and encourage the staff to come and visit us in lovely Ghent?

If you and any of your colleagues are interested in attending our International Week, you can block these dates already now in your agenda. Please do also send us the enclosed expression of interest form at the latest by **20th of January 2012** to inez.adriaensen@hogent.be .

We are looking forward to meeting you all in Ghent!

Best regards

Inez Adriaensen
Head of the International Office
Faculty of Life Sciences and Technology