



## Erasmus+ Programme Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional agreement 2018 - 2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus code	Contact details	Website
<b>Óbuda University</b>	HU BUDAPES16	<b>Institutional coordinator :</b> Mrs. Ildikó Marosi Ph.D. Mobility Department <a href="mailto:marosi.ildiko@kgk.uni-obuda.hu">marosi.ildiko@kgk.uni-obuda.hu</a>  <b>Academic contact:</b> Dr. habil. Kovács Levente full professor Biomatrix Institute, John von Neumann Faculty of Informatics <a href="mailto:kovacs.levente@nik.uni-obuda.hu">kovacs.levente@nik.uni-obuda.hu</a>	<a href="http://erasmus.uni-obuda.hu/en/">http://erasmus.uni-obuda.hu/en/</a>  <a href="http://nik.uni-obuda.hu/en">http://nik.uni-obuda.hu/en</a>
<b>Universitatea "POLITEHNICA" din Bucureşti (UPB)  (University POLITEHNICA of Bucharest)</b>	RO BUCURES11	<b>ERASMUS Institutional Coordinator:</b> Prof. dr. ing. Mircea EREMIA University POLITEHNICA of Bucharest, Erasmus Office, R401, 313 Splaiul Independentei, Bucharest, RO-060042, ROMANIA Email: <a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a> Tel. +40 21 4029284 Fax. +40 21 3181028  <b>Faculty Coordinator:</b> Prof. dr. ing. Norocel CODREANU University POLITEHNICA of Bucharest, Faculty of Electronics, Telecommunications and Information Technology, 313 Splaiul Independentei, Bucharest, RO-060042, ROMANIA Email: <a href="mailto:norocel.codreanu@cetti.ro">norocel.codreanu@cetti.ro</a> Tel. +40 21 3169633 Fax. +40 21 3169634	<a href="http://www.upb.ro">www.upb.ro</a>

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area*			Number of student mobility periods	
		Code [ISCED]	Name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
HU BUDAPES16	RO BUCURES11	071, 061	Engineering and engineering trades,	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	15 (3 students X 5 months)	15 (3 students X 5 months)



			Information and Communication Technologies (ICTs)			
RO BUCURES11	HU BUDAPES16	071, 061	Engineering and engineering trades, Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	15 (3 students X 5 months)	15 (3 students X 5 months)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.*]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area*		Number of staff mobility periods	
		Code [ISCED]	Name	Staff Mobility for Teaching [total number of days of teaching periods or average duration:]	Staff Mobility for Training
HU BUDAPES16	RO BUCURES11	071, 061	Engineering and engineering trades, Information and Communication Technologies (ICTs)	14 (2 staff X 7 days)	14 (2 staff X 7 days)
RO BUCURES11	HU BUDAPES16	071, 061	Engineering and engineering trades, Information and Communication Technologies (ICTs)	14 (2 staff X 7 days)	14 (2 staff X 7 days)

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU BUDAPES16	071, 061	Hungarian	English	B2	B2
RO BUCURES11	071, 061	English	German/French	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

#### D. Additional requirements

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- 1 Exchange students will meet the admission requirements of the host university in terms of prerequisites for courses and language proficiency.
- 2 The host university will provide Orientation Days for incoming students.
- 3 Exchange students are entitled to the same rights and privileges as students normally enrolled at the host university, except for the right for graduation.
- 4 The host university will comply with all relevant health and safety regulations of the host country for incoming exchange students.

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
RO BUCURES11	Final date for applications: 30 June	Final date for applications: 30 November
	<ol style="list-style-type: none"> <li>1. Applications should be send to the ERASMUS Office</li> <li>2. ERASMUS Office will send its decision within 2 weeks</li> <li>3. A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished</li> </ol>	
HU BUDAPES16	Nomination: 1 May Final date for applications: 15 May	Nomination: 5 November Final date for applications: 20 November
	<ol style="list-style-type: none"> <li>1. Applications should be sent to the contact person on faculty level</li> <li>2. UR will send its decision within 2 weeks</li> <li>3. A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished</li> </ol>	
<p>The present bilateral agreement will be valid during the academic years 2018/19 – 2020/21, unless either side terminates the agreement in writing at the latest by September 30<sup>th</sup> for activities taking placing during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.</p>		

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

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1. Link to the application forms: <http://erasmus.uni-obuda.hu/en/forms>
2. All documents must be sended by e-mail ([incoming@uni-obuda.hu](mailto:incoming@uni-obuda.hu)). No hard copies are needed.
3. Óbuda University sends by mail notification on admission automatically within 5 weeks. Óbuda Unviersity sends Acceptance Letters, Registration Form, Info sheet to all accepted students.
4. The host university will issue a Transcript of Records no later than 5 weeks after the assessment period has finished.

## F. Information

### 1. Grading systems of the institutions

Institution	Course Load	Grading System	Descriptions
RO BUCURES11	30 ECTS/semester	Excellent 10 (ECTS A) Very Good 9 (ECTS B) Good 7-8 (ECTS C) Satisfactory 6 (ECTS D) Sufficient 5 (ECTS E) Fail 1-4 (ECTS F)	<b>Credit System: ECTS</b>
HU BUDAPES16	30 ECTS/semester	Excellent 5 (ECTS A) Good 4 (ECTS C) Satisfactory 3 (ECTS D) Sufficient 2 (ECTS E) Fail 1 (ECTS F/Fx)	<b>Credit System: ECTS</b>

### 2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	<a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> +36-1 6665051	<a href="http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf">http://www.oep.hu/data/cms1004771/Health Care Services Available During Temporary Stay in Hungary form.pdf</a>
RO BUCURES11	<a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a> +40 21 4029284	<a href="http://www.upb.ro/en/erasmus.html">http://www.upb.ro/en/erasmus.html</a>

### 3. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

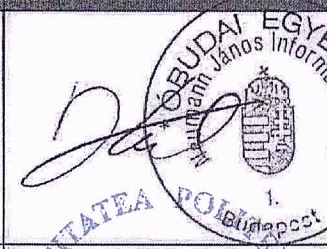
Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	<a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> +36-1.6665051	For Visa: <a href="http://konzuliszolgalat.kormany.hu/en">http://konzuliszolgalat.kormany.hu/en</a> For residence permit: <a href="http://www.bmbah.hu/jomla/index.php?lang=en">http://www.bmbah.hu/jomla/index.php?lang=en</a>
RO BUCURES11	<a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a> +40 21 4029284	<a href="http://www.upb.ro/en/erasmus.html">http://www.upb.ro/en/erasmus.html</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	<a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> +36-1 6665051	<a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a>
RO BUCURES11	<a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a> +40 21 4029284	<a href="http://www.upb.ro/en/erasmus.html">http://www.upb.ro/en/erasmus.html</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
HU BUDAPES16	<b>Dr. habil. András MOLNÁR</b> dean associate professor John von Neumann Faculty of Informatics	2017.10.23.	
RO BUCURES11	<b>Prof. dr. ing. Mircea EREMIA</b> ERASMUS Institutional Coordinator University POLITEHNICA of Bucharest	10.01.2018	