



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2020/21²

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
THE ANGELUS SILESIUS UNIVERSITY OF APPLIED SCIENCES IN WAŁBRZYCH	PL WALBRZY04	Justyna Jaskólska, M.A. Erasmus+ Institutional Coordinator, E-mail: erasmus@pwsz.com.pl Phone / Fax: +48 746419205 Address: ul. Zamkowa 4, 58- 300 Wałbrzych, POLAND	https://www.pwsz.com.pl/ects-information-catalogue/
Óbuda University Keleti Faculty of Business and Management 17, Tavaszmező str. H-1084 Budapest Hungary	HU BUDAPES16	Institutional coordinator Ms. Ildikó Marosi, PhD, Deputy Director for International Affairs Mobility Department marosi.ildiko@kgk.uni-obuda.hu phone: +36 1 666 5615 Mrs. Kornélia Lazányi PhD lazanyi.kornelia@kgk.uni-obuda.hu +3616665201	http://erasmus.uni.obuda.hu/en/ http://www.kgk.uni-obuda.hu/english

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL WALBRZY04	HU BUDAPES16	041	Business and Management	1,2	2x5 months	--
HU Budapes16	PL WALBRZY04	041	Business and management	1,2	2x5 months	--

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
PL WALBRZY04	HU BUDAPES16	041	Business and management	2x5 days	1x5 days
HU BUDAPES16	PL WALBRZY04	041	Business and management	2x5 days	1x5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WALBRZY04	041	Polish	English	B1	B2 (to be decided)
HU BUDAPES16	041	Hungarian	English	C1 English	C1 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff] [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

PL WALBRZY04: PWSZ is accessible to students with disabilities. Some of buildings are adjusted and equipped in order to meet the needs of the students with disabilities (lifts, etc.). See annex for further details.

HU BUDAPES16:

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Office of International Education: incoming@uni-obuda.hu

Application process: <http://erasmus.uni-obuda.hu/en>

For MSc and PhD students we can provide only a few classes in English and project or thesis work.

Applicants from outside the EU have to take care of sufficient health insurance.

Applicants with a non-EU- citizenship have always to apply for a Schengen student's visa for Hungary before departure.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL WALBRZY04	July 31st	December 15th
HU BUDAPES16	Teaching period: 2 nd week of September – Middle of December Exam period: Middle of December – End of January	Teaching period: 2 nd week of February – Middle of May Exam period: Middle of May – End of June

[to be adapted in case of a trimester system]*

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within [x] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁶. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

PL WALBRZY04

ECTS grading scale		Institutional grading scale		
Grade	Degree	Grade	Degree	Abbreviation
A	excellent	5.0	bardzodobry	bdb
B	very good	4.5	dobry plus	db +
C	good	4.0	dobry	db
D	satisfactory	3.5	dostateczny plus	dst+
E	sufficient	3.0	dostateczny	dst
FX, F	fail	2	niedostateczny	ndst

HU BUDAPES16:

<http://erasmus.uni-obuda.hu/en/grading-system>

Description of the Hungarian grading system: in Hungary the best mark is 5.

Hungarian Grade		English equivalent	Definition	ECTS Classification
5	Jeles	Excellent	Outstanding performance with only minor errors	A
4	Jó	Good	Generally sound work with a number of notable errors	C
3	Közepes	Satisfactory	Fair but with significant shortcomings	D
2	Elégséges	Sufficient	Performance meets the minimum criteria	E

⁶ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

1	Elégtelen	Fail	Considerable further work is required	F, Fx
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WALBRZY04	erasmus@pwsz.com.pl tel. +48 746419205	https://www.pwsz.com.pl/ects-information-catalogue/
HU BUDAPES16	incoming@uni-obuda.hu +36-1-666-5552	For Visa: http://konzulizsolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WALBRZY04	erasmus@pwsz.com.pl tel. +48 746419205	https://www.pwsz.com.pl/ects-information-catalogue/
HU BUDAPES16	incoming@uni-obuda.hu +36-1-666-5552	http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WALBRZY04	erasmus@pwsz.com.pl tel. +48 746419205	https://www.pwsz.com.pl/ects-information-catalogue/
HU BUDAPES16	incoming@uni-obuda.hu +36-1-666-5552	http://erasmus.uni-obuda.hu/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
PL WALBRZY04	Piotr Jurek, rector <small>THE ANGELUS SILESIVS UNIVERSITY OF APPLIED SCIENCES IN WALBRZYCH ul. Piłsudskiego 4, 58-300 Walbrzych, Poland</small>	24.11.2018	REKTOR Piotr Jurek prof. nadzw. dr hab. Piotr Jurek
HU Budapes16	Mrs. Kornélia Lazányi dean	15.12.2018	 

⁷ Scanned signatures are accepted