|  |  |
| --- | --- |
|  | **Inter-Institutional Agreement 2017-2021 HU BUDAPES16 oe_cimer_szines_print_res** |

**Erasmus+ Programme**

**Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2017-20[21]**[[1]](#footnote-1) **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution****(and department, where relevant)** | **Erasmus code** | **Contact details[[2]](#footnote-2)****(email, phone)** | **Website****(eg. of the course catalogue)** |
| University “1 Decembrie 1918” Alba Iulia | RO ALBAIU01 | **Lecturer PhD Petru Ștefan Ionescu,****Erasmus Institutional Coordinator**e-mail: bpc@uab.ro, erasmus@uab.ro, erasmusplus\_uab@yahoo.com 5 Gabriel Bethleen Street, 510009Alba Iulia, Romaniatel. + 40-0258-806042**Mrs Liliana Daniela Trifu,****International Relations Officer**e-mail: bpc@uab.ro, erasmus@uab.ro, 5 Gabriel Bethleen Street, 510009Alba Iulia, Romaniatel. + 40-0258-806042 | <http://relint.uab.ro/index.php?pagina=-&id=&l=en>  |
| Obuda University | HU BUDAPES16 | **Institutional coordinator :**Mrs. Ildiko Marosi, PhD,Deputy Director for International Affairsmarosi.ildiko@kgk.uni-obuda.huObuda University,Mobility DepartmentH-1034 Budapest, Becsi Str. 96/B, Hungary**Official contact:**Mrs. Marta Seebauer, PhdFaculty Erasmus coordinator,seebauer.marta@amk.uni-obuda.huH-8002 Szekesfehervar, Budai Str.45., Hungary  | <http://erasmus.uni-obuda.hu/en/> |

**B. Mobility numbers per academic year**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM****[Erasmus code of the sending institution]** | **TO****[Erasmus code of the receiving institution]** | ***Subject area code\** [ISCED]** | ***Subject area name\****  | ***Study cycle[short cycle,*** ***1st , 2nd or 3rd]\**** | **Number of student mobility periods** |
| Student Mobility for Studies*[total number of months of the study periods or average duration\*]* | *Student Mobility for Traineeships* |
| HU BUDAPES16 | RO ALBAIU01 | 0532071103041052061 | Earth SciencesEngineering and Engineering TradesSecurity and Safety EngineeringBusiness and AdministrationEnvironmental SciencesInformation and Communication Technologies | 1st2nd | 15 students x 5 months | - |
| RO ALBAIU01 | HU BUDAPES16 | 0532071103041052061 | Earth SciencesEngineering and Engineering TradesSecurity and Safety EngineeringBusiness and AdministrationEnvironmental SciencesInformation and Communication Technologies | 1st2nd | 15 students x 5 months | - |

 *[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

**Staff Mobility (Teaching, Training)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FROM****[Erasmus code of the sending institution]** | **TO****[Erasmus code of the receiving institution]** | ***Subject area code*[ISCED]** | ***Subject area name***  | **Number of staff mobility periods** |
| Staff Mobility for Teaching*[total number of days of teaching periods]* | *Staff Mobility for Training\** |
| HU BUDAPES16 | RO ALBAIU01 | 0532071103041052061 | Earth SciencesEngineering and Engineering TradesSecurity and Safety EngineeringBusiness and AdministrationEnvironmental SciencesInformation and Communication Technologies | 6 teachers /10 days | 3 persons /10 days |
| RO ALBAIU01 | HU BUDAPES16 | 0532071103041052061 | Earth SciencesEngineering and Engineering TradesSecurity and Safety EngineeringBusiness and AdministrationEnvironmental SciencesInformation and Communication Technologies | 6 teachers/10 days | 3 persons/10 days |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Receiving institution[Erasmus code]** | ***Optional: Subject area***  | **Languageof instruc­tion 1** | **Languageof instruc­tion 2** | **Recommended language of instruction level[[3]](#footnote-3)** |
| Student Mobility for Studies | Staff Mobility for Teaching |
| RO ALBAIU01 | ANY | English | Romanian | B1 English | B2 English |
| HU BUDAPES16 | ANY | Hungarian | English | B1 English | B2 English |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

**D. Additional requirements**

**HU BUDAPES16:** In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Mobility Department in case of staff mobilities: STA, STT: mobility@uni-obuda.hu; in case of student mobilities: incoming@uni-obuda.hu

RO ALBAIU01

* *Staff mobility: STA, STT*
* The staff mobility applications to be sent to the IRO e-mail address: erasmus@uab.ro or erasmusplus\_uab@yahoo.com
* Draft of (Preliminary) Individual Teaching Programme for STA/ Individual Work Programme for STT indicating academic area/ professional area and proposed term of visit to be included so as to serve as a ground for the relevant faculty/administrative unit in decision-making process.
* *Student mobility: SMS*
* No specific nomination deadlines, however, please make sure the students meet the requirements of sending us their applications within the application deadlines indicated in the chart below (E. Calendar)
* Nomination procedure: nominations to be sent to bpc@uab.ro or erasmus\_uab@yahoo.com. Each nomination should contain the following data: student’s first and last name, field of study, year of study, study level, duration of stay, e-mail address of the nominated Student.
* After receiving the nomination, the information on application would be sent directly to the students.
* Application documents: Application form, Learning Agreement and Transcript of Records. (The forms are available on the International Relations Office website <http://www.uab.ro/departamente/relatii_internationale/index_.php>)
* UAB welcomes students with disabilities. The necessary individual arrangements need to be discussed well in advance (10 months prior to arrival).

**E. Calendar**

|  |  |  |
| --- | --- | --- |
| **Receiving institution****[Erasmus code]** | **Autumn semester\*** | **Spring semester \*** |
| RO ALBAIU01 | Nomination and application deadline: 30 th of June | Nomination and application deadline: 15 th of December |
| HU BUDAPES16 | Nomination: 1st MayApplication: 15th May | Nomination: 5th NovemberApplication: 20th November |

**HU BUDAPES16**

1. Link to the application forms: <http://erasmus.uni-obuda.hu/en/forms>
2. All documents must be sended by e-mail (incoming@uni-obuda.hu ). No hard copies are needed.
3. Óbuda University sends by mail notification on admission automatically within 5 weeks. Óbuda Unviersity sends Acceptance Letters, Registration Form, Info sheet to all accepted students.
4. The host university will issue a Transcript of Records no later than 5 weeks after the assessment period has finished.

**F. Information**

**1. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution [Erasmus code]** | **Contact details****(email, phone)** | **Website for information** |
| RO ALBAIU01 | Mrs. Aura Florescu+40258/806042bpc@uab.ro, erasmus\_uab@yahoo.com | <http://relint.uab.ro/index.php?pagina=-&id=&l=en> |
| HU BUDAPES16 | incoming@uni-obuda.hu,+36-1 666 5552 | For Visa: <http://konzuliszolgalat.kormany.hu/en>For residence permit: <http://www.bmbah.hu/jomla/index.php?lang=en> |

**2. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution [Erasmus code]** | **Contact details****(email, phone)** | **Website for information** |
| RO ALBAIU01 | Mrs. Aura Florescu+40258/806042bpc@uab.ro, erasmus\_uab@yahoo.com | <http://relint.uab.ro/index.php?pagina=-&id=&l=en> |
| HU BUDAPES16 | incoming@uni-obuda.hu,+36-1 6665552 | <http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf> |

**3. Grade system**

**RO ALBAIU01**

**T**he grading scale for each discipline runs from 10 to 1, all grades being integers. The lowest pass grade is 5, and the highest pass grade is 10.

|  |  |
| --- | --- |
| **RO ALBAIU01** | **ECTS** |
| ***Grade*** | ***Grade*** | ***Predicate***  |
| 10 | A | Excellent |
| 9 | B | Very Good |
| 7-8 | C | Good |
| 6 | D | Satisfactory |
| 5 | E | Sufficient |
| 1-4 | F | Fail |

**HU BUDAPES16**

Description of the Hungarian grading system: in Hungary the best mark is 5.

|  |  |  |
| --- | --- | --- |
| Hungarian Grade | Definition | ECTS Classification |
| 5 | Excellent – outstanding performance with only minor errors | A |
| 4 | Good – generally sound work with a number of notable errors | C |
| 3 | Satisfactory – fair but with significant shortcomings | D |
| 2 | Sufficient – performance meets the minimum criteria | E |
| 1 | Fail – considerable further work is required | F, Fx |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution [Erasmus code]** | **Contact details****(email, phone)** | **Website for information** |
| RO ALBAIU01 |  |  |
| HU BUDAPES16 | **Mobility Department,**94-96. Bécsi str, KC.105Budapest, H-1034incoming@uni-obuda.hu+36-1 6665552 | <http://erasmus.uni-obuda.hu/en/accommodation> |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** **[Erasmus code]** | **Name, function** | **Date** | **Signature[[4]](#footnote-4)** |
| RO ALBAIU01 | **Prof. BREAZ Valer Daniel, Ph.D.** RECTOR |  |  |
| HU BUDAPES16 | **Prof. Dr. Mihály Réger**Rector |  |  |

*The Bilateral Agreements in Óbuda University can be signed by the following persons: Rector, Vice-rectors, Deans*

1. Higher Education Institutions have to agree on the period of validity of this agreement [↑](#footnote-ref-1)
2. Contact details to reach the senior officer in charge of this agreement and of its possible updates. [↑](#footnote-ref-2)
3. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-3)
4. Scanned signatures are accepted [↑](#footnote-ref-4)