



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/19 - 2020/21

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Tampere University of Applied Sciences	SF TAMPERE06	Institutional Coordinator Kirsi Jokipakka international.office@tamk.fi staffexchange@tamk.fi incoming.students@tamk.fi outgoing.students@tamk.fi Tel +358 3 2452 111 Fax. +358 3 2452 360	http://www.tamk.fi/en
Óbuda University Ágoston Trefort Centre for Engineering Education Bécsi str. 96/b 1034 Budapest	HU BUDAPES16	Departmental Coordinator Prof. Dr. Peter Toth toth.peter@tmpk.uni-obuda.hu Tel: +36 1 6665389 Népszínház str. 8. 1081 Budapest	http://uni-obuda.hu/en

More contact and other information can be given in a separate info sheet accompanying this agreement.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).

FROM	TO	Subject area code (ISCED)	Subject area name	Study cycle level	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
SF TAMPERE06	HU BUDAPES16	0113	Teacher training	1 st	2x5=10 months	
HU BUDAPES16	SF TAMPERE06	0113	Teacher training	1 st	2x5=10 months	

FROM	TO	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
SF TAMPERE06	HU BUDAPES16	0113	Teacher training	1 x 2-5 days	1 x 2-5 days
HU BUDAPES16	SF TAMPERE06	0113	Teacher training	1 x 2-5 days	1 x 2-5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area (optional)	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies / Traineeships	Staff Mobility for Teaching
SF TAMPERE06		Finnish	English*	B2	B2
HU BUDAPES16		Hungarian	English	B2	B2

**)TAMK expects exchange students to have proficient English skills before coming to Finland. Teaching typically involves active student participation, class discussion, project work and student presentations. It means that you must have a command of the English language equivalent of the IELTS score of 6.0, the TOEFL score of 550 (paper-based test) or 80 (internet-based test) or level B2 in European Language Levels. Other equivalent proof of your English language competency is also acceptable.*

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

D. Additional requirements

SF TAMPERE06: Tampere University of Applied Sciences has the infrastructure to welcome students and staff with disabilities. However, all applications will be reviewed case by case and must be brought to the receiving institution's attention no less than six (6) months prior to intended time of arrival.

HU BUDAPES16:

- 1 Exchange students will meet the admission requirements of the host university in terms of prerequisites for courses and language proficiency.
- 2 The host university will provide Orientation Days for incoming students.
- 3 Exchange students are entitled to the same rights and privileges as students normally enrolled at the host university, except for the right for graduation.
- 4 The host university will comply with all relevant health and safety regulations of the host country for incoming exchange students.

HU BUDAPES16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Mobility Department in case of staff mobilities: STA, STT: mobility@uni-obuda.hu; in case of student mobilities: incoming@uni-obuda.hu

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn semester	Spring semester
SF TAMPERE06	April 30	October 15
HU BUDAPES16	Nomination: 1 st May Application: 15 th May	Nomination: 5 th November Application: 20 th November

HU BUDAPES16

1. Link to the application forms: <http://erasmus.uni-obuda.hu/en/forms>
2. All documents must be sent by e-mail (incoming@uni-obuda.hu). No hard copies are needed.
3. Óbuda University sends by mail notification on admission automatically within 5 weeks. Óbuda University sends Acceptance Letters, Registration Form, Info sheet to all accepted students.

4. The host university will issue a Transcript of Records no later than 5 weeks after the assessment period has finished.
5. Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

SF TAMPERE06: <http://ops.tamk.fi/index.php/en/en>

HU BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

Description of the Hungarian grading system: in Hungary the best mark is 5.

Hungarian Grade	Definition	ECTS Classification
5	Excellent – outstanding performance with only minor errors	A
4	Good – generally sound work with a number of notable errors	C
3	Satisfactory – fair but with significant shortcomings	D
2	Sufficient – performance meets the minimum criteria	E
1	Fail – considerable further work is required	F, Fx

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
SF TAMPERE06	incoming.students@tamk.fi Tel +358 3 2452 111 Fax +358 3 2452 360	http://www.migri.fi
HU BUDAPES16	incoming@uni-obuda.hu Tel: +36 1 666 5552	For Visa: http://konzuliszolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


Institution	Contact details	Website for information
SF TAMPERE06	Incoming.students@tamk.fi Tel +358 3 2452 111 Fax +358 3 2452 360	http://www.tamk.fi/studentexchange
HU BUDAPES16	incoming@uni-obuda.hu Tel: +36 1 666 5552	http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
SF TAMPERE06	Incoming.students@tamk.fi Tel +358 3 2452 111 Fax +358 3 2452 360	http://www.tamk.fi/studentexchange
HU BUDAPES16	incoming@uni-obuda.hu Tel: +36 1 666 5552	http://erasmus.uni-obuda.hu/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
SF TAMPERE06	Kirsi Jokipakka Head of International Services	13/6/2018	
HU BUDAPES16	Prof. Dr. Peter Toth Director of Trefort Agoston Centre for Engineering Education	22.05.2018	