



# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2018-2021<sup>1</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Name of the institution<br>(and department, where relevant) | Erasmus code        | Contact details <sup>2</sup><br>(email, phone)  | Website<br>(eg. of the course catalogue)  |
|---|---------------------|---|---|
| Obuda University<br>Alba Regia Technical Faculty            | HU<br>BUDAPES<br>16 | <p><b>Institutional coordinator :</b><br/>Mrs. Ildiko Marosi, PhD,<br/>Deputy Director for International Affairs<br/><a href="mailto:marosi.ildiko@kgk.uni-obuda.hu">marosi.ildiko@kgk.uni-obuda.hu</a><br/>Obuda University,<br/>Mobility Department<br/>H-1034 Budapest,<br/>Becsi Str. 96/B, Hungary</p> <p><b>Official contact:</b><br/>Mrs. Marta Seebauer, PhD<br/>OE AMK Faculty Erasmus coordinator,<br/><a href="mailto:seebauer.marta@amk.uni-obuda.hu">seebauer.marta@amk.uni-obuda.hu</a><br/>H-8002 Szekesfehervar, Budai Str.45., Hungary</p> | <p><a href="http://erasmus.uni-obuda.hu/en/">http://erasmus.uni-obuda.hu/en/</a></p> <p><a href="http://uni-obuda.hu/en/faculties-and-schools/alba-regia-technical-faculty">http://uni-obuda.hu/en/faculties-and-schools/alba-regia-technical-faculty</a></p> |

<sup>1</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

|                                 |                     |  |   |
|---------------------------------|---------------------|--|---|
| Bilecik Şeyh Edebali University | TR<br>BILECIK<br>01 | <b>Institutional coordinator :</b><br>Assist.Prof. Dr. Yasin ACAR,<br>Deputy Director for International<br>Affairs<br>yasin.acar@bilecik.edu.tr<br>Bilecik Şeyh Edebali University,<br>Mobility Department<br>Bilecik Şeyh Edebali University<br>11230 Gülümbe/BİLECIK, Turkey | <a href="http://w3.bilecik.edu.tr/erasmus/">http://w3.bilecik.edu.tr/erasmus/</a><br><a href="http://bologna.bilecik.edu.tr/">http://bologna.bilecik.edu.tr/</a><br><a href="http://w3.bilecik.edu.tr/bilgisayar/">http://w3.bilecik.edu.tr/bilgisayar/</a> |
|---------------------------------|---------------------|--|---|

## B. Mobility numbers per academic year

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>*<br>[ISCED] | Subject area name<br>*                     | Study cycle<br>[short cycle,<br>1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]<br>* | Number of student mobility periods   |                                   |
|---|---|-----------------------------------|--|---|--|-----------------------------------|
|   |   |                                   |  |   | Student Mobility for Studies<br>[total number of months of the study periods or average duration*] | Student Mobility for Traineeships |
| HU<br>BUDAPES16                                   | TR BILECIK01                                      | 0732                              | Construction                               | 1 <sup>st</sup>   | 3 students x 5 months  | -                                 |
|   |   | 061                               | Information and Communication Technologies | 2 <sup>nd</sup>   |  |                                   |
|   |   | 0713                              | Electricity and Energy                     |   |  |                                   |
|   |   | 0714                              | Electronics and Automation                 |   |  |                                   |
| TR<br>BILECIK01                                   | HU BUDAPES16                                      | 0532                              | Earth Sciences                             | 1 <sup>st</sup>   | 10 students x 5 months   | -                                 |
|   |   | 071                               | Engineering and Engineering Trades         | 2 <sup>nd</sup>   |  |                                   |
|   |   | 061                               | Information and Communication Technologies |   |  |                                   |
|   |   | 041                               | Business and Administration                |   |  |                                   |
|   |   | 0521                              | Environmental Sciences                     |   |  |                                   |

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

**Staff Mobility (Teaching, Training)**

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>[ISCED] | Subject area name                          | Number of staff mobility periods  |   |
|---|---|------------------------------|--|---|---|
|   |   |                              |  | Staff Mobility for Teaching<br><br>[total number of days of teaching periods] | Staff Mobility for Training *                           |
| HU BUDAPES16                                      | TR BILECIK01                                      | 0732                         | Construction                               | 2 teachers; altogether 10 days (2 teachers x 5 days/person)                   | 2 people; altogether 10 days (2 staffs x 5 days/person) |
|   |   | 061                          | Information and Communication Technologies |   |   |
|   |   | 0713                         | Electricity and Energy                     |   |   |
|   |   | 0714                         | Electronics and Automation                 |   |   |
| TR BILECIK01                                      | HU BUDAPES16                                      | 0532                         | Earth Sciences                             | 6 teachers; altogether 30 days (6 teachers x 5 days/person)                   | 3 people; altogether 15 days (3 staffs x 5 days/person) |
|   |   | 071                          | Engineering and Engineering Trades         |   |   |
|   |   | 061                          | Information and Communication Technologies |   |   |
|   |   | 041                          | Business and Administration                |   |   |
|   |   | 0521                         | Environmental Sciences                     |   |   |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>3</sup> |                             |
|---|------------------------|---------------------------|---------------------------|--|-----------------------------|
|   |                        |                           |                           | Student Mobility for Studies                           | Staff Mobility for Teaching |
| TR BILECIK01                            | ANY                    | English                   | English                   | B1 English   | B2 English                  |
| HU BUDAPES16                            | ANY                    | English                   | English                   | B1 English   | B2 English                  |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>3</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

### HU BUDAPES16

**HU BUDAPES16:** In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Mobility Department in case of staff mobilities: STA, STT: [mobility@uni-obuda.hu](mailto:mobility@uni-obuda.hu); in case of student mobilities: [incoming@uni-obuda.hu](mailto:incoming@uni-obuda.hu)

### TR BILECIK01

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Obuda University, Mobility Department: [erasmus@bilecik.edu.tr](mailto:erasmus@bilecik.edu.tr)

## E. Calendar

| Receiving institution<br>[Erasmus code] | Autumn semester*   | Spring semester*   |
|---|--|--|
| TR BILECIK01                            | Nomination and application<br>deadline: 30 <sup>th</sup> August      | Nomination and application<br>deadline: 15 <sup>th</sup> December              |
| HU BUDAPES16                            | Nomination: 1 <sup>st</sup> May<br>Application: 15 <sup>th</sup> May | Nomination: 5 <sup>th</sup> November<br>Application: 20 <sup>th</sup> November |

### HU BUDAPES16

1. Link to the application forms: <http://erasmus.uni-obuda.hu/en/forms>
2. All documents must be sent by e-mail ([incoming@uni-obuda.hu](mailto:incoming@uni-obuda.hu)). No hard copies are needed.
3. Óbuda University sends by mail notification on admission automatically within 5 weeks. Óbuda University sends Acceptance Letters, Registration Form, Info sheet to all accepted students.
4. The host university will issue a Transcript of Records no later than 5 weeks after the assessment period has finished.

### TR BILECIK01

1. Link to the application forms: <http://w3.bilecik.edu.tr/erasmus-en/bolumler/incoming-students/>
2. All documents must be sent by e-mail ([erasmus@bilecik.edu.tr](mailto:erasmus@bilecik.edu.tr)). No hard copies are needed.
3. The information about departments you can find by clicking the link below: <http://bologna.bilecik.edu.tr/bolumler.aspx?pno=1>

## F. Information

### 1. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone)   | Website for information   |
|----------------------------|--|---|
| TR BILECIK01               | <a href="mailto:erasmus@bilecik.edu.tr">erasmus@bilecik.edu.tr</a><br>+90 228 214 1408 | Students should learn from the Turkish Consulates in their country if they need visa or not.  |
| HU BUDAPES16               | <a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> ,<br>+36-1 6665552    | For Visa: <a href="http://konzuliszolgalat.kormany.hu/en">http://konzuliszolgalat.kormany.hu/en</a><br>For residence permit:<br><a href="http://www.bmbah.hu/jomia/index.php?lang=en">http://www.bmbah.hu/jomia/index.php?lang=en</a> |

## 2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone)   | Website for information   |
|----------------------------|--|---|
| TR BILECIK01               | <a href="mailto:erasmus@bilecik.edu.tr">erasmus@bilecik.edu.tr</a><br>+90 228 214 1408 | <a href="http://w3.bilecik.edu.tr/erasmus-en/fakultemiz/yonetmelik-ve-yonergeler/">http://w3.bilecik.edu.tr/erasmus-en/fakultemiz/yonetmelik-ve-yonergeler/</a>   |
| HU BUDAPES16               | <a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a> ,<br>+36-1 6665552    | <a href="http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf">http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf</a> |

## 3. Grade system

### **TR BILECIK01**

You can find grade details the following link: <http://bologna.bilecik.edu.tr/default.aspx>

### **HU BUDAPES16**

Description of the Hungarian grading system: in Hungary the best mark is 5.

| Hungarian Grade | Definition  | ECTS Classification |
|-----------------|---|---------------------|
| 5               | Excellent – outstanding performance with only minor errors  | A                   |
| 4               | Good – generally sound work with a number of notable errors | C                   |
| 3               | Satisfactory – fair but with significant shortcomings       | D                   |
| 2               | Sufficient – performance meets the minimum criteria         | E                   |
| 1               | Fail – considerable further work is required                | F, Fx               |

## 4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information

sources:

| Institution<br>[Erasmus<br>code] | Contact details<br>(email, phone)   | Website for information   |
|----------------------------------|---|---|
| TR BILECIK01                     | <a href="mailto:erasmus@bilecik.edu.tr">erasmus@bilecik.edu.tr</a><br>+90 228 214 1408  | <a href="http://bologna.bilecik.edu.tr/default.aspx">http://bologna.bilecik.edu.tr/default.aspx</a>     |
| HU BUDAPES16                     | <b>Mobility Department,</b><br>94-96. Bécsi str, C.105<br>Budapest, H-1034<br><a href="mailto:incoming@uni-obuda.hu">incoming@uni-obuda.hu</a><br>+36-1 6665552 | <a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a> |

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution<br>[Erasmus code] | Name, function   | Date       | Signature <sup>4</sup>  |
|-------------------------------|--|------------|---|
| TR BILECIK01                  | <b>Prof. Dr. İbrahim TAŞ</b><br>Rector   | 20.03.2018 |     |
| HU BUDAPES16                  | <b>Prof. Dr. habil. György Györök</b><br>dean of Alba Regia<br>Technical Faculty | 19.03.2018 |  |

The Bilateral Agreements in Óbuda University can be signed by the following persons: Rector, Vice-rectors, Deans



<sup>4</sup>Scanned signatures are accepted

