



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional¹ agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Bulgarian Academy of Sciences Institute of Mechanics	BG SOFIA30	Erasmus Institutional Coordinator: Prof. Evdokia Pasheva E-mail: eva@bio21.bas.bg Erasmus Coordinator: Tomina Galibova Bulgarian Academy of Sciences 1, 15 November Str., Sofia 1040 E-mail: tominaglb@cu.bas.bg Academic contact: Prof. Roumen Iankov Institute of Mechanics E-mail: iankovr@yahoo.com	Academy: http://www.bas.bg/ Course catalogue: http://www.bas.bg/документи/#1395-incoming-erasmus Institute: www.imbm.bas.bg/
Óbuda University Kando Faculty of Electrical Engineering 17, Tavaszmező 1084 Budapest	HU BUDAPES16	Institutional and Faculty Coordinator Ms Erzsebet Veres Mobility Department E-mail: veres.erezsebet@rh.uni-obuda.hu 96/b Bécsi str, Budapest H-1034 Dr. habil. András Molnár, Dean Faculty of Informatics E-mail: molnar.andras@nik.uni-obuda.hu Faculty Erasmus coordinator Mrs. Dóra Maros, PhD. E-mail: maros.dora@kvk.uni-obuda.hu Academic contact: Dr. habil. Eموke Imre Alternative Energy Technologies Knowledge Center E-mail: imre.emoke@kvk.uni-obuda.hu	http://erasmus.uni-obuda.hu/en/ http://kvk.uni-obuda.hu

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Faculty Erasmus coordinator Mr. Tibor Virágh E-mail: viragh.tibor@rkk.uni-obuda.hu</p> <p>†</p> <p>Academic Contact Dr. habil. Ágnes Mészárosné Bálint Institute of Environmental Engineering balint.agnes@rkk.uni-obuda.hu</p> <p>Faculty Erasmus coordinator Ms. Márta Seebauer, PhD. Vice-Dean for education E-mail: seebauer.marta@amk.uni-obuda.hu</p>	
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B. Mobility numbers per academic year

Paragraph to be added, if the agreement is signed for more than one academic year: the partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name *	Study cycle [short PhD*]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
BG SOFIA30	HU BUDAPES16	0732	Engineering	PhD		2*5 months
HU BUDAPES16	BG SOFIA30	0732	Engineering	PhD		2*5 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
BG SOFIA30	HU BUDAPES16	0719	Engineering and Engineering Trades	4 teachers x 5 days	1 person x 5 days
HU BUDAPES16	BG SOFIA30	0719	Engineering and Engineering Trades	4 teachers x 5 days	1 person x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
			Student Mobility for Studies	Staff Mobility for Teaching
BG SOFIA30	German	English	B1	B2
HU BUDAPES16	Hungarian	English	B2 - English	B2 - English

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

* Only for the study programmes taught in English. However, students may receive support in English (bibliography and evaluation).

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

BG SOFIA30

The Bulgarian Academy of Sciences is entitled to teach PhD students (3rd level) and not Master of Bachelor students. Incoming students may attend courses at any of the 42 institutes of the Academy as long as they correspond to their field of study and there is a group to begin a course. Students with disabilities may only be admitted after consultation with the Erasmus office.

HU BUDAPES16

- 1 Exchange students will meet the admission requirements of the host university in terms of prerequisites for courses and language proficiency.
- 2 The host university will provide Welcome Orientation Week for incoming students.
- 3 Exchange students are entitled to the same rights and privileges as students normally enrolled at the host university, except for the right for graduation.
- 4 The host university will comply with all relevant health and safety regulations of the host country for incoming exchange students.
5. Link to the application forms: <http://erasmus.uni-obuda.hu/en/forms>
6. All documents must be sent by e-mail (incoming@uni-obuda.hu). No hard copies are needed.
7. Óbuda University sends by mail notification on admission automatically within 5 weeks. Óbuda University sends Acceptance Letters, Registration Form, Info sheet to all accepted students.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG SOFIA30	Year-round: there are no semesters at the Academy; courses are held as soon as a group of at least 5 students gathers; if there are fewer students, then the respective course is held in reading form under the supervision of the lecturer.	
HU BUDAPES16	for nomination: 1 st May for application: 15 th May	for nomination: 5 th November for application: 20 th November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

BG SOFIA30: <http://www.bas.bg/портфолио/erasmus/#1395-incoming-erasmus>

HU BUDAPEST16:

Hungarian Grade	Definition	ECTS Classification
5	Excellent – outstanding performance with only minor errors	A, B
4	Good – generally sound work with a number of notable errors	C
3	Satisfactory – fair but with significant shortcomings	D
2	Sufficient – performance meets the minimum criteria	E
1	Fail – considerable further work is required	F, Fx

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA30	stefanov@cu.bas.bg +359 2 979 5238	http://www.bas.bg/документи/#1391-erasmus
HU BUDAPEST16	incoming@uni-obuda.hu +36-1 666 5685	For Visa: http://konzulizsolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA30	stefanov@cu.bas.bg +359 2 979 5238	http://www.bas.bg/документи/#1391-erasmus
HU BUDAPEST16	incoming@uni-obuda.hu +36-1 666 5685	http://www.oep.hu/data/cms1004771/Health_Care_Services_Available_During_Temporary_Stay_in_Hungary_form.pdf

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA30	tominaglb@cu.bas.bg Tel: +359 2 979 5387	http://www.bas.bg/документи/#1391-erasmus
HU BUDAPES16	incoming@uni-obuda.hu +36-1 666 5685	http://erasmus.uni-obuda.hu/en/accommodation

G. Signatures of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and stamp
BG SOFIA30	Prof. Evdokia Pasheva, DSc Institutional ERASMUS Coordinator	15.04. 2019	 
HU BUDAPES16	Prof. Dr. Mihály Réger, Rector	04.04.2019	