



# ERASMUS+ PROGRAMME

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2019-2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Institution   | Erasmus code | Contact details   | Info Links   |
|---|--------------|---|--|
| ÓBUDAI EGYETEM - BUDAPESTI MŰSZAKI FŐISKOLA   | HU BUDAPES16 | Erzsébet Veres<br>Institutional Coordinator<br>Tel.: +36 1 666-5738<br>e-mail: veres.erszebet@rh.uni-obuda.hu           | <a href="http://erasmus.uni-obuda.hu/">http://erasmus.uni-obuda.hu/</a>  |
|   |              | Dr. Habil Kornelia Lazányi<br>Academic Coordinator<br>Tel.: +36 1 666-5420<br>e-mail: lazanyi.kornelia@kdk.uni-obuda.hu |  |
| UNIVERSITAT POLITÈCNICA DE VALÈNCIA - Facultat de Administració y Dirección de Empresas (ADE) | E VALENCI02  | Gisela Sanahuja Velez<br>Contact<br>Tel.: +34 963879788<br>e-mail: intade@ade.upv.es                                    | <a href="http://www.upv.es">www.upv.es</a><br><a href="http://www.ade.upv.es">www.ade.upv.es</a><br>(web of the faculty) |
|   |              | Hanna Teresa Skorczynska Sznajder<br>Academic Coordinator   |  |
|   |              | Juan Miguel Martínez Rubio<br>Institutional Coordinator<br>Tel.: +34963877002<br>e-mail: opij@upvnet.upv.es             |  |

#### B. Mobility numbers per academic year

If the agreement is signed for more than one academic year, the partners commit to amend the mobility table in case of changes in the mobility data by no later than the end of January in the preceding academic year

##### Students

| FROM         | TO           | Area code | Area name                   | Study cycle | Number of student mobility periods |              |
|--------------|--------------|-----------|-----------------------------|-------------|------------------------------------|--------------|
|              |              |           |                             |             | Studies                            | Traineeships |
| HU BUDAPES16 | E VALENCI02  | 041       | Business and administration | 1           | 6 x 5 = 30                         |              |
| E VALENCI02  | HU BUDAPES16 | 041       | Business and administration | 1           | 6 x 5 = 30                         |              |

##### Staff

| FROM         | TO           | Area code | Area name                   | Number of staff mobility periods |          |
|--------------|--------------|-----------|-----------------------------|----------------------------------|----------|
|              |              |           |                             | Teaching                         | Training |
| HU BUDAPES16 | E VALENCI02  | 041       | Business and administration | 1 x 1 weeks                      |          |
| E VALENCI02  | HU BUDAPES16 | 041       | Business and administration | 1 x 1 weeks                      |          |

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

| Institution  | Area | Lang. 1   | Lang. 2 | Recommended language of instruction level |                             |
|--------------|------|-----------|---------|---|-----------------------------|
|              |      |           |         | Student Mobility for Studies              | Staff Mobility for Teaching |
| HU BUDAPES16 | 041  | Hungarian | English | English B2                                | English B2                  |
| E VALENCI02  | 041  | Spanish   | English | Spanish B2                                | English B2                  |

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution | Autumn term          | Spring term              |
|-----------------------|----------------------|--------------------------|
| HU BUDAPES16          | 15 May               | 20 November              |
| E VALENCI02           | 31 May (application) | 31 October (application) |

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.



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#### F. Information

##### 1. Grading systems of the institutions

| Institution  | Course Load   | Grading system  | Descriptions   |
|--------------|---|---|--|
| HU BUDAPES16 |   | <a href="https://erasmus.uni-obuda.hu/en/grading-system">https://erasmus.uni-obuda.hu/en/grading-system</a>                         |  |
| E VALENCI02  | 30 ECTS= 1 semester (full-time studies); 60 ECTS= 2 semesters (full-time studies); 1 ECTS=25-30 hours of work of the student (class, study, homework, exams...) | MH: distinction (exceptional grade)<br>9 to 10 (excellent)<br>7 to 8,9 (above average)<br>5 to 6,9 (pass - good)<br>0 to 4,9 (fail) | The grading scale goes from 0 to 10 with pass level at 5.<br>International student transcripts also include the ECTS grade, reflecting the relative position of a grade in a certain reference group |

##### 2. Visa information and assistance

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.  
Information and assistance can be provided by the following contact points and information sources:

| Institution  | Contact details           | Website for information  |
|--------------|---------------------------|--|
| HU BUDAPES16 | incoming@uni-obuda.hu     | For Visa: <a href="http://konzulizsolgalat.kormany.hu/en">http://konzulizsolgalat.kormany.hu/en</a><br><br>For residence permit: <a href="http://www.bmbah.hu/jomla/index.php?lang=en">http://www.bmbah.hu/jomla/index.php?lang=en</a> |
| E VALENCI02  | extranjeria@upvnet.upv.es | <a href="http://www.upv.es/entidades/OPII/menu_urlc.html?http://www.opii.upv.es/previsualizar2.asp?id=117&amp;web=4">http://www.upv.es/entidades/OPII/menu_urlc.html?http://www.opii.upv.es/previsualizar2.asp?id=117&amp;web=4</a>    |

##### 3. Insurance information and assistance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.  
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution  | Contact details       | Website for information                               |
|--------------|-----------------------|---|
| HU BUDAPES16 | incoming@uni-obuda.hu | <a href="http://neak.gov.hu/">http://neak.gov.hu/</a> |
| E VALENCI02  | opii@upvnet.upv.es    | <a href="http://www.opii.upv.es">www.opii.upv.es</a>  |

##### 4. Housing information and assistance



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

| Institution  | Contact details                          | Website for information  |
|--------------|--|--|
| HU BUDAPES16 | incoming@uni-obuda.hu                    | <a href="https://erasmus.uni-obuda.hu/en/accommodation">https://erasmus.uni-obuda.hu/en/accommodation</a>  |
| E VALENCI02  | opii@upvnet.upv.es -- info@upv.esnvlc.es | <a href="http://www.upv.es/perfiles/estudiante/alojamientos-upv-en.html">www.upv.es/perfiles/estudiante/alojamientos-upv-en.html</a> -- <a href="http://www.esnvalenciaupv.es">www.esnvalenciaupv.es</a> |



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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution  | Name, function  | Date       | Signature & Stamp  |
|--------------|---|------------|--|
| HU BUDAPES16 | Prof. Dr. Habil Kornelia Lazányi<br>Authorized Signatory        | 29/10/2019 | <br> |
| E VALENCI02  | Prof. Juan Miguel Martínez Rubio<br>Head of the Rector's Office | 28/10/2019 |  |

*All disputes arising out of or in connection with the present agreement shall be finally settled under the Rules of Arbitration of the International Chamber of Commerce by one arbitrator appointed in accordance with the said Rules. Previously, an amicable solution must have been attempted, based on good faith and good will criteria, in order to avoid disputes. Neither the European Commission nor the National Agencies can be held responsible in case of conflict. The Agreement may be terminated by either Party providing sixty (60) days advance written notice to the other Party. In the case of unilateral termination, a notice of at least one academic year should be given. The Agreement may be extended or amended by mutual consent of the Parties.*