



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014 – 2021

between programme countries

[Minimum requirements]¹

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Obuda University	HU BUDAPES16	Institutional coordinator : Mrs. Mária Dudás, Director of Centre for International Mobility dudas.maria@rh.uni-obuda.hu Tel: +36 1 666 5050	http://erasmus.uni-obuda.hu/en/
Ostbayerische Technische Hochschule (OTH) Amberg-Weiden	D AMBERG 01	Christian Erkenbrecher Director International Office c.erkenbrecher@oth-aw.de	www.oth-aw.de/international

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

² In case of amendments to these details, please contact the respective ERASMUS Institutional Coordinator.

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
		+49 9621 482 3136	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods for studies (months per student) ³
HU BUDAPES16	D AMBERG01	071	Electrical Engineering	1 st	2x5=10
		0410	Business studies	1 st	2x5=10
D AMBERG01	HU BUDAPES16	071	Electrical Engineering	1 st	2x5=10
		0410	Business studies	1 st	2x5=10

Staff Mobility for Teaching and Training

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods (days per person) ⁴	
				Staff mobility for teaching	Staff mobility for training
HU BUDAPES16	D AMBERG01	071	Electrical Engineering	1x5	
		0410	Business studies	1x5	
					1x5
D AMBERG01	HU BUDAPES16	071	Electrical Engineering	1x5	
		0410	Business studies	1x5	
					1x5

³ Total number of months of per student

⁴ Total number of days per person, minimum 8 teaching hours per mobility period

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU BUDAPES16		Hungarian	English	B2	B2
D AMBERG01		German	English	B1	B2

D. Additional requirements

HU BUDAPES16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: projectoffice@uni-obuda.hu

Application process: <http://erasmus.uni-obuda.hu/en>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Winter term [month]	Summer term [month]
HU BUDAPES16	15 May	20 November
D AMBERG01	May 31 st	November 30

2. The receiving institution will send its decision within 4 weeks.

3. Academic calendar:

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Winter term [from...to...]	Summer term [from...to...]
HU BUDAPES16	September 01 – January 30	February 01- June 25
D AMBERG 01	October 1 st – February 28	March 1 – July 30

- A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1st September 20xx will only take effect as of 1 September 20xx+1. Students selected prior to the date of notification must be admitted by the receiving institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading system of the institutions

HU BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

OTH Amberg-Weiden

German System	German system / ECTS
1,0 < 1,3	Sehr gut / excellent
1,3 < 1,7	sehr gut / Very Good
1,7 < 2,3	Gut / Good
2,3 < 3,3	Befriedigend / Satisfactory
3,3 < 4,0	Ausreichend / Fair
5	nicht bestanden / Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information

HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	For Visa: http://konzulizsolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en
D AMBERG01	Christian Erkenbrecher +49 9621 482 3136 c.erkenbrecher@oth-aw.de	www.oth-aw.de/erasmusincoming

3. Insurance

Insurance cover is not automatically provided. The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	http://www.oep.hu/oepdok/fajlok/e.pdf
D AMBERG01	Christian Erkenbrecher +49 9621 482 3136 c.erkenbrecher@oth-aw.de	www.oth-aw.de/erasmusincoming

4. Housing



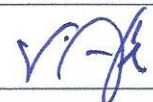
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance will be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	http://erasmus.uni-obuda.hu/en/accommodation

D AMBERG01	Christian Erkenbrecher +49 9621 482 3136 c.erkenbrecher@oth-aw.de	www.oth-aw.de/erasmusincoming
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
HU BUDAPES16	Mária Dudás Director	12/04/2014	 
D AMBERG01	Prof. Dr. Erich Bauer President OTH Amberg-Weiden	12.4.14	

*The Bilateral Agreements in Óbuda University can be signed by the following persons:
Rector, Vice-rectors, Deans, Director of the Centre for International Mobility*

⁶ Scanned signatures are accepted