



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
JADE UNIVERSITY OF APPLIED SCIENCE	D WILHELM 02	Andrea Menn Head of the International Office, Jade University of Applied Science Friedrich-Paffrath-Str. 101, D-26389 Wilhelmshaven phone: +49 4421 985 2386, <a href="mailto:menn@jade-hs.de">menn@jade-hs.de</a>	<a href="http://www.jade-hs.de">www.jade-hs.de</a>
OBUDA UNIVERSITY	HU BUDAPES16	Mária Dudás, Director of Centre for International Mobility Tavaszmező utca 17 H-1084 Budapest Tel: +36 1 666 5050 E-Mail: <a href="mailto:dudas.maria@rh.uni-obuda.hu">dudas.maria@rh.uni-obuda.hu</a>	<a href="http://erasmus.uni-obuda.hu/en/">http://erasmus.uni-obuda.hu/en/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
D WILHELM 02	HU BUDAPES16	410	Business Administration	1 <sup>st</sup>	2 students 10 months (sum)	
		0713, 0714	Electricity and Energy, Electronics and Automation	1 <sup>st</sup>	5 students 25 months (sum)	
		0710	Engineering Trades	1 <sup>st</sup>	2 students 10 months (sum)	
		0715, 0716	Mechanical and other Engineering	1 <sup>st</sup>	2 students 10 months (sum)	
		529	Hörtechnik und Audiologie (nur für Projektarbeit)	1 <sup>st</sup>	2 students 10 months (sum)	
HU BUDAPES16	D WILHELM 02	410	Business Administration	1 <sup>st</sup>	2 students 10 months (sum)	
		0713, 0714	Electricity and Energy, Electronics and Automation	1 <sup>st</sup>	5 students 25 months (sum)	
		0710	Engineering Trades	1 <sup>st</sup>	2 students 10 months (sum)	
		0715, 0716	Mechanical and other Engineering	1 <sup>st</sup>	2 students 10 months (sum)	

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		529	Hörtechnik und Audiologie	1 <sup>st</sup>	2 students 10 months (sum)	
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FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D WILHELM 02	HU BUDAPES16	0713, 0714	Electricity and Energy, Electronics and Automation	10 days (2 persons x 5 days)	
		0715, 0716	Mechanical and other Engineering	10 days (2 persons x 5 days)	
		410, 710	Business Administration, Engineering Trades	10 days (2 persons x 5 days)	
			Administration		6x5 days
HU BUDAPES16	D WILHELM 02	0713, 0714	Electricity and Energy, Electronics and Automation	10 days (2 persons x 5 days)	
		0715, 0716	Mechanical and other Engineering	10 days (2 persons x 5 days)	
		410, 710	Business Administration, Engineering Trades	10 days (2 persons x 5 days)	
			Administration		6x5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D WILHELM 02	Any	German	English	B1 German or English	B1
HU BUDAPES16	Any	Hungarian	English	B1	B1

**Jade University of Applied Science** offers an intensive German course every summer. For more details see: <http://www.jade-hs.de/en/service-administration/international-office/students-from-abroad/learning-german-in-germany/>

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

#### **Obuda University:**

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: [projectoffice@uni-obuda.hu](mailto:projectoffice@uni-obuda.hu)

For application see: <http://erasmus.uni-obuda.hu/en>

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D WILHELM 02	15 <sup>th</sup> June	15 <sup>th</sup> December
HU BUDAPEŠ16	15 May	20 November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

#### D WILHELM 02:

ECTS Grade	German Grade	Definition	
A	up to 1,5	EXCELLENT	outstanding performance with only minor errors
B	above 1,50 up to 2,00	VERY GOOD	above the average standard but with some errors
C	above 2,00 up to 3,00	GOOD	generally sound work with a number of notable errors
D	above 3,00 up to 3,50	SATISFACTORY	fair but with significant shortcomings
E	above 3,50 up to 4,00	SUFFICIENT	performance meets the minimum criteria
FX	above 4,00	FAIL	some more work required before the credit can be awarded
F		FAIL	considerable further work is required

<b>ECTS credits:</b>	one semester	one full academic year
	30 ECTS credits	60 ECTS credits

**HU BUDAPEŠ16:** <http://erasmus.uni-obuda.hu/en/grading-system>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
D WILHELM 02	International Office OL Anneke Freudenthal <a href="mailto:Anneke.freudenthal@jade-hs.de">Anneke.freudenthal@jade-hs.de</a> +49 441 77083138  International Office WHV Susanne Luths <a href="mailto:Susanne.luths@jade-hs.de">Susanne.luths@jade-hs.de</a> +49 4421 985 2947	<a href="http://www.jade-hs.de">www.jade-hs.de</a>
HU BUDAPEŠ16	<a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051	For Visa: <a href="http://konzuliszolgalat.kormany.hu/en">http://konzuliszolgalat.kormany.hu/en</a>  For residence permit: <a href="http://www.bmbah.hu/jomla/index.php?lang=en">http://www.bmbah.hu/jomla/index.php?lang=en</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
D WILHELM 02	International Office Anneke Freudenthal <a href="mailto:Anneke.freudenthal@jade-hs.de">Anneke.freudenthal@jade-hs.de</a> +49 441 77083138  International Office WHV Susanne Luths <a href="mailto:Susanne.luths@jade-hs.de">Susanne.luths@jade-hs.de</a> +49 4421 985 2947	<a href="http://www.jade-hs.de">www.jade-hs.de</a>

HU BUDAPES16	<a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051	<a href="http://www.oep.hu/oepdok/fajlok/e.pdf">http://www.oep.hu/oepdok/fajlok/e.pdf</a>
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#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WILHELM 02	International Office Anneke Freudenthal <a href="mailto:Anneke.freudenthal@jade-hs.de">Anneke.freudenthal@jade-hs.de</a> +49 441 77083138  International Office WHV Susanne Luths <a href="mailto:Susanne.luths@jade-hs.de">Susanne.luths@jade-hs.de</a> +49 4421 985 2947	<a href="http://www.jade-hs.de">www.jade-hs.de</a>
HU BUDAPES16	<a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , Phone: +36-1 6665051	<a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
D WILHELM 02	Andrea Menn Head of International Office		 Jade Hochschule Wilhelmshaven/Oldenburg/Elsfleth International Office Ofener Straße 16/19 26121 Oldenburg
HU BUDAPES16	Mária Dudás Director of Centre for International Mobility	09/05/2014	 

<sup>5</sup> Scanned signatures are accepted