



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

| Name of the institution  | Erasmus code  | Contact details <sup>1</sup>  | Website   |
|--|---------------|---|---|
| Fachhochschule<br>Kaiserslautern   | D KAISERS 02  | Erasmus Institutional<br>Coordinator:<br><b>Prof. Dr. Albert MEIJ</b><br>Head of International Relations<br>Department: Applied<br>Engineering<br>Zimmer A122 - Room A122<br>Morlauterer Str. 31<br>D-67657 Kaiserslautern<br>Tel. +49 631 3724 2347<br>Fax +49 631 3724 2257<br>E-Mail: <a href="mailto:albert.meij@fh-kl.de">albert.meij@fh-kl.de</a> | International Office:<br>Zimmer A122 - Room A122<br>Morlauterer Str. 31<br>D-67657 Kaiserslautern<br>Tel. +49 631 3724 2133<br>Fax +49 631 3724 2257<br>E-Mail:<br><a href="mailto:auslandsamt@fh-kl.de">auslandsamt@fh-kl.de</a><br><br>Faculty coordinator:<br>07 Prof. Dr. Albert Meij<br><a href="mailto:Albert.meij@fh-kl.de">Albert.meij@fh-kl.de</a><br>041 Prof.Dr. Christian<br>Armbruster<br><a href="mailto:christian.armbruster@fh-kl.de">christian.armbruster@fh-kl.de</a><br>041 Prof.Dr. Susanne<br>Bartscher-Finzer<br><a href="mailto:bartscher@bw.fh-kl.de">bartscher@bw.fh-kl.de</a><br><br><a href="http://www.fh-kl.de">http://www.fh-kl.de</a><br><a href="http://www.fh-kl.de/aaa">http://www.fh-kl.de/aaa</a> |
| Obuda University<br>Faculty of Light Industry<br>and Environmental<br>Engineering<br>and Faculty of Mechanical<br>Engineering and Safety<br>Technology | HU BUDAPES 16 | <b>Institutional<br/>coordinator:</b><br>Mrs. Mária Dudás, Director<br>of<br>Centre for International<br>Mobility<br>Tavaszmező st. 17,<br>H-1084 Budapest<br><a href="mailto:dudas.maria@rh.uni-obuda.hu">dudas.maria@rh.uni-obuda.hu</a><br>Tel: +36 1 666 5050   | <b>Faculty coordinators:</b><br>For 52: Dr. Livia Kokas<br>Palicska<br>Faculty Erasmus<br>coordinator<br>Doberdó st 6.<br>H-1034 Budapest<br><a href="mailto:kokas.livia@rkk.uni-obuda.hu">kokas.livia@rkk.uni-obuda.hu</a><br>Tel : +36 1 666 5939 or<br>5937<br>Faculty coordinator for<br>Mechanical Engineering<br>and Mechatronics:<br>Dr. Szakács Tamás<br>1081 Budapest,<br>Népszínház utca 8<br><br><a href="http://erasmus.uni-obuda.hu/en/">http://erasmus.uni-obuda.hu/en/</a>   |

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  | Phone: +36 1 666 5485<br>E-mail:<br><a href="mailto:szakacs.tamas@bgk.uni-obuda.hu">szakacs.tamas@bgk.uni-obuda.hu</a> |  |
|--|--|--|--|--|

#### B. Mobility numbers per academic year

| FROM         | TO           | Subject area code [ISCED] | Subject area name                  | Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] | Number of student mobility periods<br>Student Mobility for Studies |
|--------------|--------------|---------------------------|------------------------------------|--|--|
| HU BUDAPE 16 | D KAISERS 02 | 07                        | Engineering and Engineering Trades | 1 <sup>st</sup>  | 3 students x 5 months  |
| D KAISERS 02 | HU BUDAPE 16 | 07                        | Engineering and Engineering Trades | 1 <sup>st</sup>  | 3 students x 5 months  |
| HU BUDAPE 16 | D KAISERS 02 | 07                        | Mechanics and metal trades         | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 3 students x 5 months  |
| D KAISERS 02 | HU BUDAPE 16 | 07                        | Mechanics and metal trades         | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 3 students x 5 months  |
| HU BUDAPE 16 | D KAISERS 02 | 041                       | Business and Administration        | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 3 students x 5 months  |
| D KAISERS 02 | HU BUDAPE 16 | 041                       | Business and Administration        | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 3 students x 5 months  |

\* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM         | TO           | Subject area code [ISCED] | Subject area name                  | Number of staff mobility periods<br>Staff Mobility for Teaching      Staff Mobility for Training * |                   |
|--------------|--------------|---------------------------|------------------------------------|--|-------------------|
| HU BUDAPE 16 | D KAISERS 02 | 07                        | Engineering and Engineering Trades | 1 person x 5 days  |                   |
|              |              | 07                        | Mechanics and metal trades         | 1 person x 5 days  |                   |
|              |              | 041                       | Business and Administration        | 1 person x 5 days  |                   |
|              |              |                           | Administration/IO                  |  | 1 person x 5 days |
| D KAISERS 02 | HU BUDAPE 16 | 07                        | Engineering and Engineering Trades | 1 person x 5 days  |                   |
|              |              | 07                        | Mechanics and metal trades         | 1 person x 5 days  |                   |
|              |              | 041                       | Business and Administration        | 1 person x 5 days  |                   |
|              |              |                           | Administration/IO                  |  | 1 person x 5 days |



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>2</sup> |                             |
|-----------------------|------------------------|---------------------------|---------------------------|--|-----------------------------|
|                       |                        |                           |                           | Student Mobility for Studies                           | Staff Mobility for Teaching |
| D KAISERS 02          | 07 / 041               | German                    | English (some courses)    | B1(German)   | B2 (German/English)         |
| HU BUDAPEŠ 16         | 07 / 041               | Hungarian                 | English                   | B2   | B2                          |

### D. Additional requirements

D KAISERS 02: **MASTER/Mechanical Engineering/Mechatronics** :

<http://www.fh-kl.de/fachbereiche/aing/studieninteressierte/master/maschinenbau-mechatronik/master-mechanical-engineering-mechatronics-english-version.html>

- **Enrollment in graduate Program Mechanical Engineering/Mechatronics (D KAISERS02).** Undergraduate students in their final year of studies can take part in the program.

HU BUDAPEŠ16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: [projectoffice@uni-obuda.hu](mailto:projectoffice@uni-obuda.hu)

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month] | Spring term*<br>[month] |
|---|-------------------------|-------------------------|
| D KAISERS 02                            | 15 June                 | 15 December             |
| HU BUDAPEŠ 16                           | 15 May                  | 20 November             |

2. The receiving institution will send its decision within 4 weeks.
3. A **Transcript of Records** will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

#### 4. Termination of the agreement

This agreement applies to the entire ERASMUS +Term. It can be terminated at any time, provided all parties agree. Unilateral termination of this agreement can be done at least one academic year in advance. Modifications can be agreed upon between the parties at any time. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

D KAISERS 02: <http://www.fh-kl.de/fh/organisation/zentrale-einrichtungen/intloffice/incoming-students-degree.html>

| German mark     | ECTS grade |
|-----------------|------------|
| 1,0 ; 1,3       | A          |
| 1,7 ; 2,0 ; 2,3 | B          |
| 2,7; 3,0; 3,3   | C          |
| 3,7             | D          |
| 4,0             | E          |
| 5,0             | F          |

HU BUDAPES 16: <http://erasmus.uni-obuda.hu/en/grading-system>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus<br>code] | Contact details<br>(email, phone)  | Website for information   |
|----------------------------------|--|---|
| D KAISERS 02                     | Auswaertiges Amt(Federal Foreign Office<br>Germany)  | <a href="http://www.auswaertiges-amt.de/EN">http://www.auswaertiges-amt.de/EN</a>   |
| HU BUDAPES 16                    | <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051 | For Visa: <a href="http://konzulizsolgalat.kormany.hu/en">http://konzulizsolgalat.kormany.hu/en</a><br>For residence permit:<br><a href="http://www.bmbah.hu/jomla/index.php?lang=en">http://www.bmbah.hu/jomla/index.php?lang=en</a> |

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| D KAISERS 02                  | German Academic Exchange Service:<br><a href="https://www.daad.de/deutschland/en/">https://www.daad.de/deutschland/en/</a> | <a href="https://www.daad.de/deutschland/in-deutschland/regeln/de/8839-krankenversicherung">https://www.daad.de/deutschland/in-deutschland/regeln/de/8839-krankenversicherung</a><br><br>further information( available in EN/FR/ES/IT/TR):<br><a href="http://www.dvka.de/oeffentlicheSeiten">www.dvka.de/oeffentlicheSeiten</a> |
| HU BUDAPEST 16                | <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051                                 | <a href="http://www.oep.hu/oepdok/fajlok/e.pdf">http://www.oep.hu/oepdok/fajlok/e.pdf</a>   |

### 4. Housing

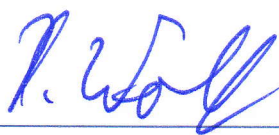


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| D KAISERS 02                  | <a href="mailto:Beatrice.Melendez@fh-kl.de">Beatrice.Melendez@fh-kl.de</a><br>0049-631-3724-5517<br>International Office: <a href="mailto:international@fh-kl.de">international@fh-kl.de</a> | <a href="http://www.fh-kl.de/aaa">http://www.fh-kl.de/aaa</a>   |
| HU BUDAPEST 16                | <a href="mailto:projectoffice@uni-obuda.hu">projectoffice@uni-obuda.hu</a> , +36-1 6665051   | <a href="http://erasmus.uni-obuda.hu/en/accommodation">http://erasmus.uni-obuda.hu/en/accommodation</a> |



# **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus code] | Name, function                      | Date           | Signature <sup>3</sup>   |
|-------------------------------|-------------------------------------|----------------|--|
| D KAISERS 02                  | Prof. Dr. Konrad Wolf,<br>President | 10.03.<br>2014 |    |
| HU BUDAPES 16                 | <b>Maria Dudas</b><br>Director      | 26/02/2014     |   |

*The Bilateral Agreements in Óbuda University can be signed by the following persons:  
Rector, Vice-rectors, Deans, Director of the Centre for International Mobility*

<sup>3</sup> Scanned signatures are accepted