



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
SAKARYA UNIVERSITY	TR SAKARYA 01	Institutional Coordinator: Ms Neriman Kanbur Tel.: +90 264 295 5083 Email: nkanbur@sakarya.edu.tr Departmental Coordinator: Assist Prof. Dr. Mahmut HIZIROĞLU hiziroglu@sakarya.edu.tr 0090 264 295 62 94	http://www.ebs.sakarya.edu.tr/?lang=en&pid=ens
Óbuda University	HU BUDAPES16	Institutional Coordinator: Mrs. Dudas Maria Tel: +36 1 666 5050 dudas.maria@rh.uni-obuda.hu	http://erasmus.uni-obuda.hu

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Departmental Coordinator: Prof. Dr. Medve András medve@uni-obuda.hu +36 1 666 5220	
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B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SAKARYA UNIVERSITY	HU BUDAPES16	34	Business Studies and Management	1 st	2*5= 10	
HU BUDAPES16	SAKARYA UNIVERSITY	34	Business Studies and Management	1 st	2*5= 10	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *

SAKARYA UNIVERSITY	HU BUDAPES16	34	Business Studies and Management	1/7 Days	1/7 Days
HU BUDAPES16	SAKARYA UNIVERSITY	34	Business Studies and Management	1/7 Days	1/7 Days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SAKARYA UNIVERSITY	582	TR	EN	B2	B2
HU BUDAPES16	582	HU	EN	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SAKARYA UNIVERSITY	15 th of August	15 th of December
HU BUDAPES16	Autumn term: 30 March- 1 May	Spring term: 15 September - 05 November

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR SAKARYA01:

<http://www.erasmus.sakarya.edu.tr/index.php?bolum=icerik&id=25>

<http://erasmus.uni-obuda.hu/en/grading-system>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR SAKARYA 01	erasmus@sakarya.edu.tr 0090(264)295 50 86/83	http://www.erasmus.sakarya.edu.tr/index.php?bolum=anasayfa&dil=en
HU BUDAPES16	projectoffice@uni-obuda.hu	http://www.bmbah.hu/a_bah_ismertetese.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by

the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR SAKARYA 01	erasmus@sakarya.edu.tr 0090(264)295 50 86/83	http://www.erasmus.sakarya.edu.tr/index.php?bolum=anasayfa&dil=tr
HU BUDAPES16	projectoffice@uni-obuda.hu	http://www.oep.hu/oepdok/fajlok/e.pdf


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR SAKARYA 01	nkanbur@sakarya.edu.tr 0090(264)295 50 83	
HU BUDAPES16	projectoffice@uni-obuda.hu	http://erasmus.uni-obuda.hu/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR SAKARYA 01	Assist Prof. Dr. Nesrin KENAR Institutional Erasmus Coordinator	02 DEC 2013	
HU BUDAPES16	Mária Dudás Director, Centre for International Mobility	28. November 2013	