



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (e.g. of the course catalogue)
Obuda University	HU BUDAPES16	Erasmus Institutional Coordinator : Mrs. Mária Dudás, Director Centre for International Mobility dudas.maria@rh.uni-obuda.hu Tel: +36 1 666 5050	http://erasmus.uni-obuda.hu/en/
Hochschule Ulm Ulm University of Applied Sciences	D ULM02	Erasmus Institutional Coordinator Stephanie Wagner Director International Office wagner@hs-ulm.de	www.hs-ulm.de Incoming students http://www.hs-

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		+49 731 5028272	ulm.de/Internationales/AAA/InternationaleStudierende/ Course catalogue: http://www.hs-ulm.de/org/Rektorat/Publikationen/
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B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HU BUDAPES16	D Ulm02	06	Information and Communication Technologies	1st	3 student(s) x 6 months each=18	
		07	Engineering, manufacturing and construction	2nd		
		041	Business and Administration			
D Ulm02	HU BUDAPES16	06	Information and Communication Technologies	1st	3 student(s) x 6 months each=18	
		07	Engineering, manufacturing and construction	2nd		
		041	Business and Administration			

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU BUDAPES16	D Ulm02	To be defined	To be defined	1 x 1 week	1 x 1 week
D Ulm02	HU BUDAPES16	To be defined	To be defined	1 x 1 week	1 x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU BUDAPES16	All subject areas	Hungarian	English	B2	B2
D ULM02	All subject areas	German	English	B2 English B2 German	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

For Ulm University of Applied Sciences

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

See the application process: <http://www.hs-ulm.de/en/Internationales/AAA/InternationaleStudierende/>

HU BUDAPES16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: projectoffice@uni-obuda.hu

See the application process: <http://erasmus.uni-obuda.hu/en>

In case of students and staff with disabilities, please inform HS Ulm well in advance.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU BUDAPES16	15 May	20 November
D ULM02	May 15th	December 1st

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁶. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

D ULM02: Hochschule Ulm grading system

The Level of 1.0 of the German Standard Grade means excellent grade. A mark of 4.0 means minimum passing grade of study. Possible marks between are: 1.3, 1.7, 2.0, 2.3, 2.7, 3.0, 3.3 and 3.7.

⁶ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

HU BUDAPEŠ16: <http://erasmus.uni-obuda.hu/en/grading-system>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPEŠ16	projectoffice@uni-obuda.hu +36-1 6665051	For Visa: http://konzuliszolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en
D ULM02	International Office wagner@hs-ulm.de Tf: +49 731 5028272	http://www.hs-ulm.de/en/Internationales/AAA/InternationaleStudierende/InformationenAZ/visum/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPEŠ16	projectoffice@uni-obuda.hu +36-1 6665051	http://www.oep.hu/oepdok/fajlok/e.pdf
D ULM02	International Office wagner@hs-ulm.de Tf: +49731 5028272	http://www.hs-ulm.de/en/Internationales/AAA/InternationaleStudierende/InformationenAZ/krankenversicherung/

4. Housing

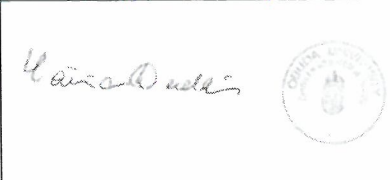

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	projectoffice@uni-obuda.hu +36-1 6665051	http://erasmus.uni-obuda.hu/en/accommodation
D ULM02	International Office everett@hs-ulm.de Tf: +49 731 5028457	http://www.hs-ulm.de/en/Internationales/AAA/InternationaleStudierende/InformationenAZ/unterkunft/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
HU BUDAPES16	Mária Dudás Director, Centre for International Mobility	27/02/2014	
D ULM02	Stephanie Wagner Director International Office	3214	

⁷ Scanned signatures are accepted