



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2014-2021 between programme countries [Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
University of Warsaw	PL WARSZAW01	<b>International Relations Office</b> Ms. Sylwia Salamon Erasmus+ Institutional Coordinator <a href="mailto:sylwia.salamon@adm.uw.edu.pl">sylwia.salamon@adm.uw.edu.pl</a> Tel. +48 22 55 24009	<a href="http://www.informatorects.uw.edu.pl/en">www.informatorects.uw.edu.pl/en</a>
Faculty of Management	PL WARSZAW01	Katarzyna Dziewanowska, Ph.D. Erasmus+ Departmental Coordinator <a href="mailto:kdziewanowska@wz.uw.edu.pl">kdziewanowska@wz.uw.edu.pl</a> Tel. +48 22 55 34 022	<a href="http://www.incomingstudents.wz.uw.edu.pl">www.incomingstudents.wz.uw.edu.pl</a>
Obuda University	HU BUDAPES16	<b>Centre for International Mobility</b> Mrs. Mária Dudás, Director Erasmus+ Institutional Coordinator <a href="mailto:dudas.maria@rh.uni-obuda.hu">dudas.maria@rh.uni-obuda.hu</a> Tel: +36 1 666 5050	<a href="http://erasmus.uni-obuda.hu/en">http://erasmus.uni-obuda.hu/en</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Keleti Faculty of Business and Management	HU BUDAPES16	Medve András PhD Erasmus Faculty coordinator <a href="mailto:medve@uni-obuda.hu">medve@uni-obuda.hu</a> +36 1 666 5220	<a href="http://kgk.uni-obuda.hu/english">http://kgk.uni-obuda.hu/english</a>
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## B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods
					Student Mobility for Studies  [total number of months of the study periods or average duration*]
PL WARSZAW01	HU BUDAPES16	34	Business and Administration	1 <sup>st</sup>	2/10
HU BUDAPES16	PL WARSZAW01	34	Business and Administration	1 <sup>st</sup>	2/10

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [number and hours]	Staff Mobility for Training *
PL WARSZAW01	HU BUDAPES16	34	Business and Administration	1/8	1
HU BUDAPES16	PL WARSZAW01	34	Business and Administration	1/8	1

## C. Recommended languages skills – see Annexes A and B which are integral part of this agreement.

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)


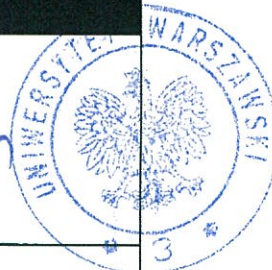




**D. Additional requirements** – see Annexes A and B which are integral part of this agreement.

**E. Calendar** – see Annexes A and B which are integral part of this agreement.

**F. Information on:** 1. grading system, 2. visa, 3. insurance, 4. housing – see Annexes A and B which are integral part of this agreement.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
University of Warsaw PL WARSZAW01	Sylvia Salamon Erasmus+ Institutional Coordinator	22/11/2013	 
Obuda University HU BUDAPE516	Mária Dudás Erasmus+ Institutional Coordinator	12.Nov.2013	 

<sup>5</sup> Scanned signatures are accepted

