



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021¹ between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Politechnika Wrocławska / Wrocław University of Technology	PL WROCLAW02	Erasmus Institutional Coordinator: Ewa Mroczek, MA, Head of International Office Phone: +48713203585 Fax: +48713203570 E-mail: erasmus@pwr.wroc.pl Faculty of Electronics: Dariusz Caban, PhD Telephone: +48 (71) 320- 28-23 Fax: +48(71) 321-26-77	International Office: www.dwm.pwr.wroc.pl University: www.pwr.wroc.pl

¹ Higher Education Institutions have to agree on the period of validity of this agreement

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Obuda University	HU BUDAPEST16	Institutional coordinator : Mrs. Mária Dudás, Director Centre for International Mobility dudas.maria@rh.uni-obuda.hu Phone: +36 1 666 5050 Academic contact: Informatics: Mr. Sergyán, Szabolcs sergyan.szabolcs@nik.uni-obuda.hu Phone: +36 1 666 5579	http://erasmus.uni-obuda.hu/en/
[...]			

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods]	
HU BUDAPEST1 6	PL WROCLAW 02	061	ICTs	1 st , 2 nd , 3 rd	2x6=12 months	/
PL WROCLAW 02	HU BUDAPEST1 6	061	ICTs	1 st , 2 nd , 3 rd	2x6=12 months	/

* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject	Subject	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code [ISCED]	area name	Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
HU BUDAPES16	PL WROCLAW02		ICTs	10 days (2 persons x 5 days)	
			Administrative		5 days (1 persons x 5 days)
PL WROCLAW02	HU BUDAPES1		ICTs	10 days (2 persons x 5 days)	
			Administrative		5 days (1 persons x 5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
[Erasmus code]				Student Mobility for Studies	Staff Mobility for Teaching
PL WROCLAW02		Polish	English	English B2	English B2
HU BUDAPES16	any	Hungarian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HU BUDAPES16: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: projectoffice@uni-obuda.hu

Application process: <http://erasmus.uni-obuda.hu/en>

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL WROCLAW02:

Orientation Week is compulsory for incoming students.

The university is able to welcome students and staff with disabilities, subject to prior notice.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL WROCLAW02	15 th June	15 th November
HU BUDAPES16	15 May	20 November

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL WROCLAW02:

http://www.portal.pwr.wroc.pl/files/prv/id24/nauczanie/att_regulamin_studiow_2010_ang.pdf

HU BUDAPES16: <http://erasmus.uni-obuda.hu/en/grading-system>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW02	erasmus@pwr.wroc.pl	http://www.dwm.pwr.wroc.pl/practical_information/
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	For Visa: http://konzulizsolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW02	erasmus@pwr.wroc.pl	http://www.dwm.pwr.wroc.pl/practical_information/
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	http://www.oep.hu/oepdok/fajlok/e.pdf




4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WROCLAW02	erasmus@pwr.wroc.pl	http://www.dwm.pwr.wroc.pl/practical_information/395/accommodation.html
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	http://erasmus.uni-obuda.hu/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
PL WROCLAW02	Prof. Cezary Madryas, Vice Rector for Development		 PROREKTOR Prof. Cezary Madryas
HU BUDAPES16	Mária Dudás Director	27/02/2014	 

*The Bilateral Agreements in Óbuda University can be signed by the following persons:
Rector, Vice-rectors, Deans, Director of the Centre for International Mobility*

⁴ Scanned signatures are accepted