



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Hochschule Ravensburg-Weingarten	D RAVENSB01	Christine Lauer P.O. Box 1261 DE-88241 Weingarten Germany lauer@hs-weingarten.de +49 751 501-4659	Website: http://www.hs-weingarten.de Application formalities: http://www.hs-weingarten.de/en/web/international-office/exchange-students Course offer: http://www.hs-weingarten.de/en/web/international-office/exchange-students
Óbudai Egyetem	HU BUDAPES16	Institutional coordinator : Mrs. Mária Dudás, Director Centre for International Mobility dudas.maria@rh.uni-obuda.hu Tel: +36 1 666 5050 Academic contact:	http://erasmus.uni-obuda.hu/en/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

ERASMUS Student Mobility

FROM	TO	ISCED 2013 code	Code name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
D RAVENSB01	HU BUDAPES16	0410	Business and administration	Undergraduate	10 months 2 persons	
HU BUDAPES16	D RAVENSB01	0410	Business and administration	Undergraduate	10 months 2 persons	
D RAVENSB01	HU BUDAPES16	0710	Engineering	Undergraduate	10 months 2 persons	
HU BUDAPES16	D RAVENSB01	0710	Engineering	Undergraduate	10 months 2 persons	

Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

ERASMUS Teaching Staff Mobility

FROM	TO	Subject area code	Subject area name	Study cycle	Number of staff mobility periods	
					Staff Mobility for Teaching	Staff Mobility for Training
D RAVENSB01	HU BUDAPES16					5 days 1 person
HU BUDAPES16	D RAVENSB01					5 days 1 person
D RAVENSB01	HU BUDAPES16	0410/0710			8 hours 1 person	
HU BUDAPES16	D RAVENSB01	0710/0710			8 hours 1 person	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D RAVENSB01		German	English	1: B1 required, B2 recommended 2: B1 required, B2 recommended	1: B2 2: B2
HU BUDAPES16		Hungarian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on the first page).

D. Additional requirements

Erasmus code	Information
D RAVENSB01	<p>The International Office organizes Welcome and Orientation Days for exchange students. Participation is highly recommended.</p> <p>The Center for Languages and Intercultural communication (CLIC) offers an Intensive German Language course prior to the beginning of lectures followed by a regular course during the lecture period (4 hours/per week, 4 ECTS credits). Participation in the intensive course is a prerequisite for participation in the regular course.</p>
HU BUDAPES16	<p>In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Centre for International Mobility: projectoffice@uni-obuda.hu</p>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
D RAVENSB01	April 30	October 31
HU BUDAPES16	15 May	20 November

2. The receiving institution will send its decision within:

Receiving institution [Erasmus code]	
D RAVENSB01	3 weeks.
HU BUDAPES16	3 weeks

3. A Transcript of Records will be issued by the receiving institution no later than

Receiving institution [Erasmus code]	
D RAVENSB01	6 weeks
HU BUDAPES16	4 weeks

after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination of the agreement, a notice of at least one academic year will be given to the partner institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Erasmus code	Website
D RAVENSB01	http://www.hs-weingarten.de/web/pruefungsamt/downloads > SPO_Bachelor_Study_and_Examination_Regulations_English > § 13 Evaluation of Examinations
HU BUDAPES16	http://erasmus.uni-obuda.hu/en/grading-system

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Erasmus code	Contact details	Website
D RAVENSB01	Coordinator for international students incoming@hs-weingarten.de +49 751 501-4592	http://www.hs-weingarten.de/en/web/international-office/visa
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	For Visa: http://konzulizsolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Erasmus code	Contact details	Website
D RAVENSB01	Coordinator for international students incoming@hs-weingarten.de +49 751 501-4592	http://www.hs-weingarten.de/en/web/international-office/health-insurance
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	http://www.oep.hu/oepdok/fajlok/e.pdf

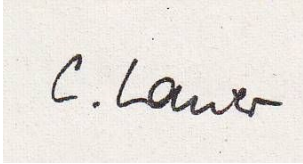
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Erasmus code	Contact details	Website
D RAVENSB01	Coordinator for international students incoming@hs-weingarten.de +49 751 501-4592	http://www.hs-weingarten.de/en/web/international-office/accommodation
HU BUDAPES16	projectoffice@uni-obuda.hu , +36-1 6665051	http://erasmus.uni-obuda.hu/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Contact details	Date	Signature
D RAVENSB01 Hochschule Ravensburg-Weingarten Doggenriedstraße DE-88250 WEINGARTEN Germany	Christine Lauer Head of International Office Institutional ERASMUS Coordinator	23/04/2014	
HU BUDAPES16 Óbudai Egyetem	Mária Dudás Director	23/04/2014	